



DEFINITION

Under direction of the school Principal is responsible for facilitating and environment of learning; through planning, organizing, presenting and evaluating a program of meaningful instruction maximizing the learning potential of each individual student consistent with District goals and priorities.

REPRESENTATIVE DUTIES

Engage students in 21st century learning by connecting students' prior knowledge, life experiences and interests with learning goals using a variety of instructional strategies and resources to respond to students' diverse needs: facilitate learning that promotes autonomy as well as group interactions and choice and engaging students in grappling, critical thinking and other activities that make subject matter meaningful; promote self-directed reflective learning for all students.

Create and maintain an effective environment for student learning: create a physical environment that engages students; establish a climate that promotes fairness and respect; promote social development and group responsibility; establish and maintain standards for student behavior; plan and implement classroom procedures and routines that support student learning; use instructional time efficiently.

Understand and organize matter for student learning: demonstrate knowledge of subject matter content and student development; organize curriculum to support student understanding of subject matter; interrelate ideas and information within and across subject matter areas; develop student understanding through instructional strategies that are appropriate to the subject matter; use materials, resources and technologies to make subject matter accessible to students.

Plan instruction and design learning experiences for all students: draw on and value students' backgrounds, interests and developmental learning needs; establish and articulate goals for student learning, develop and sequence instructional activities and materials for student learning; design short-term and long-term plans to foster student learning; modify/differentiate instructional plans to adjust for student needs.

Assess student learning: establish and communicate learning goals for students; collect and use multiple sources of information /data to assess student learning; involve and guide students in assessing their own learning; use the results of assessments to guide instruction; communicate with students, families and other audiences about student progress.

Develop as a professional educator; reflect on teaching practices and participate in professional development; establish professional goals and pursue opportunities to grow professionally; work with colleagues to improve professional practice.

OTHER RESPONSIBILITIES

- Assure student progress to meet District standards, and adhere to District goals and priorities.
- Participate in faculty meetings and committees
- Participate in and /or support the sponsorship of pupil activities.
- Perform non-class room supervision when equitable and reasonably assigned.
- Plan and direct the work of volunteers who may assist in the classroom.
- Perform other related duties as assigned

KNOWLEDGE OF

- Current principles, theories, practices, methods and techniques used in curriculum development and classroom instruction
- Classroom procedures and child guidance principals which promote appropriate student conduct and motivation for student learning
- Applicable sections of the State Education Code, the Standards for the Teaching Profession, and other applicable laws
- Research methods and report writing techniques
- Current trends and research concerning the growth and development of children.
- Computer and technology applications utilized in education
- Effective communication skills, good judgment, and sound decision making utilizing interpersonal skills incorporating tact, patience and courtesy

ABILITY TO

- Adapt/differentiate plans to meet different needs, learning rates, and instructional levels of pupils
- Create an instructional program and a classroom environment favorable to learning and personal growth
- Establish effective rapport with pupils
- Motivate pupils to develop skills, attitudes, and knowledge needed to provide a good educational foundation in accordance with each pupil's ability
- Monitor children in classrooms
- Maintain professional relationships with pupils, parents, colleagues, and supervising staff members.
- Maintain acceptable standards of physical health, energy, and emotional adjustment to the job environment
- Analyze data and work with staff on site improvement activities designed to enhance the learning of all students
- Interpret and apply District policies, procedures, laws, rules, and regulations using good judgment in a variety of situations

MINIMUM QUALIFICATIONS

- Possession of appropriate California Teaching Credential with CLAD emphasis or English
- Language Learner Authorization
- Possession of a Bachelor's Degree or higher from an accredited institution
- Must meet Federal teacher competency, highly qualified teacher requirements under the Elementary and Secondary Education Act (ESEA)

EMPLOYMENT REQUIREMENTS

- Current and valid Tuberculosis (TB) clearance
- Fingerprint clearance for school personnel
- Appearance, grooming, and personality which establish a desirable example for students, staff and parents

PHYSICAL STANDARDS AND WORKING CONDITIONS

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

PHYSICAL DEMANDS

The physical demands of this position include remaining in a stationary position for extended periods of time as well as move or traverse throughout a classroom, school grounds and play yard. Dependent on class/student assignment, the employee will position self appropriately to complete multiple tasks, occasionally transport items of varying sizes or shapes up to 50 pounds across and /or around a classroom or play yard. Positioning self physically to assist students is also required. Employee will operate office and classroom equipment such as computers, projectors, calculator, and other classroom and office productivity machinery. The ability to communicate and exchange accurate information and ideas so others will understand in a noisy environment and locate the source of a sound is crucial. The ability to observe details and inspect a variety of materials as well as monitor student activities is also required.

WORK ENVIRONMENT

While performing the duties of this job, the employee works in several environments including classroom, indoors and outdoors environments. The employee's primary responsibility is working with students in a classroom or instructional environment. Employees in this position may have high level of exposure to infection from students. There is also frequent contact with staff and public and the need to meet multiple demands from several people. The noise level may be moderate to very noisy.

SALARY RANGE

Appropriate placement on the Certificated Salary Schedule

PERIOD OF SERVICE

Work calendar as adopted by the Board of Trustees