

## Administration

### Conflict of Interest Code: Designated Personnel

Persons occupying the following positions are designated personnel. These persons shall adhere to the district Conflict of Interest Code adopted by the Board of Trustees in compliance with Government Code 87300 et seq. Financial interest defined in Exhibit B of the Conflict of Interest Code must be disclosed by these persons. See Board Bylaw 9270 for requirements pertaining to the filing of disclosure statements.

	Designated Employees	Assigned Disclosure Categories
A.	Governing Board Members	1
B.	Superintendent of Schools	1
C.	Assistant Superintendent of Administrative Services 1	
D.	Assistant Superintendent of Instruction	2
E.	Principal	2
F.	Director of Maintenance, Operations, and Facilities	2
G.	Director of Nutrition Services	2
H.	Director of Technology	2
I.	Fiscal Services Coordinator	2
J.	Director of Special Education	2
K.	Consultants	*

The Board expects each of the persons identified as designated employees to conform to the requirements of Bylaw 9270 for the position that each holds.

\*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The Superintendent or designee may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure

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requirements. The Superintendent or designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

#### Legal Reference:

##### GOVERNMENT CODE

1090 et seq. Prohibitions applicable to specified officers

82028 Definitions "Gift"

82030 Definitions "Income"

82033 Definitions "Interest in real property"

82034 Definitions "Investment"

87100 et seq. Conflicts of interest

87200 et seq. Disclosure 87300 et seq. Conflict of interest codes

91000 et seq. Enforcement

Policy Adopted: March 23, 1987

Policy Revised: September 26, 2005; January 8, 2007; October 6, 2008; October 17, 2011