

Administration

Line of Responsibility

The Board directs the Superintendent to develop a mechanism designed to give all personnel a clear understanding of the working relationships in the school system.

Lines of direct authority shall be structured in the following manner:
Responsibility shall flow simply from the Board of Trustees, through the Superintendent, administrators and teachers to the students of the district.

1. Personnel shall be told to whom they are responsible and for what functions. Personnel shall be expected to refer matters requiring administrative action to the administrator to whom they are responsible. That administrator may refer such matters to the next higher administrative authority when necessary.
2. Personnel shall be told to whom they can go for help in working out their functions in the district program.
3. All personnel shall have the right to appeal any decision made by an administrator through procedures established by the Board of Trustees or found in current negotiated employee contracts.
4. Lines of authority shall not restrict in any way the cooperation of all staff members at all levels to develop the best possible school programs and services.

Legal Reference:

EDUCATION CODE

35014 Adoption of rules of the governing board

35020 Duties of employees fixed by governing boards

35035 Powers and duties of superintendent

35160 Authority of governing boards

Policy Adopted: March 23, 1987

Policy Revised: September 26, 2005;