

TOPICS NOT ON THE
AGENDA

Mr. Claud Lamar, President and CEO from Heights Christian Schools wanted to “thank the Lowell Joint School Board as well as Jim Coombs, Andrea Reynold, and Terry Tao with helping to keep a Christian school at the Maybrook campus. The School Board’s extraordinary intervention enabled Heights Christian Schools to continue to provide a Christian school experience to more than 250 students and employment for more than 50 faculty and staff. Thank you again for your support as we continue to work through the unique challenges of this transition.”

Pastor John Ploog shared his appreciation to the board on behalf of Calvary Baptist Church and Whittier Christian Schools.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

None.

RECOGNITION OF THE
2017 CLASSIFIED
EMPLOYEE OF THE
YEAR

Mr. Coombs introduced Mrs. MJ Evanoff, Macy Office Manager and the 2017 Classified Employee of the Year, to the Board of Trustees. Mrs. Evanoff has been Macy’s Office Manager since 2010. Mr. Coombs shared at times you can find MJ answering a phone call, helping a crying student, and a visitor simultaneously in a professional manner.

Mr. Barber presented Mrs. Evanoff with a certificate honoring her as the 2017 Classified Employee of the Year.

RECOGNITION OF THE
2018 TEACHER OF THE
YEAR

Mr. Coombs introduced Mrs. Kari Daniel, 6th grade teacher at El Portal, to the Board of Trustees. Mrs. Daniel has taught at El Portal since 1996. She does an amazing job in the classroom with technology. Mrs. Daniel recently spearheaded the cardboard challenge that many of the schools participated in.

Mr. Barber presented Mrs. Daniel with a certificate honoring her as the 2018 Teacher of the Year.

RECESS

Mrs. Shackelford motioned for a short recess, and Mr. Tourville seconded the motion.

President Barber declared a recess at 7:50 p.m. President Barber reopened the meeting at 7:55 p.m.

SCHOOL REPORTS

The Board of Trustees shared highlights of each school’s activities for the month of October.

**CALIFORNIA VOTING
RIGHTS ACT – DRAFT
TRUSTEE AREA MAPS**

Justin Levitt from the demographic consulting firm, National Demographics, shared three legally compliant maps based on the criteria chosen at the October 2, 2017, Board meeting. Mr. Levitt shared that the maps included criteria that is consistent with legal requirements, including reasonably equal population and other concerns and considerations important to the District.

A Public Hearing was opened at 8:30 p.m. and no public comments were received. The Public Hearing was closed at 8:31 p.m.

The Board of Trustees requested that Mr. Levitt draft two additional By-Trustee Area maps respecting the county line as much as possible and attempting to have La Habra Heights area represent more school attendance areas.

**ESTABLISHMENT OF
DECEMBER 11, 2017, AS
ANNUAL
ORGANIZATIONAL
MEETING OF THE
BOARD OF TRUSTEES**

It was moved, seconded, and carried by unanimous vote (5 – 0), that Monday, December 11, 2017, at 7:30 p.m. be established as the Lowell Joint School District Annual Organizational meeting to be held in the Board Room, 11019 Valley Home Avenue, Whittier, and authorized the Superintendent or designee to execute the necessary documents.

**ADOPTION OF THE
2018/19 AND 2019/20
STUDENT
ATTENDANCE
CALENDARS**

It was moved, seconded and carried by unanimous vote (5 – 0) to approve the 2018/19 and 2019/20 student attendance calendars, as attached, and authorized the Superintendent or designee to execute the necessary documents.

**APPROVAL OF NOON
DUTY HOURLY WAGE
INCREASE**

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the noon duty hourly wage increase as follows:

- \$11.00 per hour effective January 1, 2018;
- \$12.00 per hour effective January 1, 2019;
- \$13.00 per hour effective January 1, 2020;
- \$14.00 per hour effective January 1, 2021; and
- \$15.00 per hour effective January 1, 2022;

and authorized the Superintendent or designee to execute the necessary documents.

**CAPITAL FACILITIES
PRESENTATION**

Ms. Reynolds shared that pursuant to Government Code Section 66006(b), for Capital Facility fees collected, it is required to report a description of the fee and use; amount of current fees; beginning and ending balances; fees, interest and other income; date project will be completed (if applicable); description of inter-fund transfer loan (if applicable); and refunds issued (if applicable).

APPROVAL OF
CONTRACT WITH THE
LOWELL JOINT
EDUCATION
ASSOCIATION FOR THE
PERIOD JULY 1, 2016,
THROUGH JUNE 30,
2019, AND AB1200
REPORT

Approved the contract with Lowell Joint Education Association, for the period of July 1, 2016, through June 30, 2019, and AB1200 report, as attached, and authorized the Superintendent or designee to execute the necessary documents.

PRESENTATION AND
APPROVAL OF SINGLE
SCHOOL PLANS FOR
STUDENT
ACHIEVEMENT

The Principals of each school highlighted their school's Single Plan for Student Achievement (SPSA). The SPSA is linked to the Board's Strategic Goals, the Local Control Accountability Plan (LCAP) and the District's Local Education Agency Plan (LEA Plan).

Dr. McDonald shared that each school has conducted a comprehensive analysis of data and educational, research-based practices to identify focused areas for improvement. The sites' SPSAs describe the specific goals and strategies school staffs will implement. The Single Plans for Student Achievement will be posted on the District's website and available for review in the Curriculum and Instruction Department.

It was moved, seconded, and carried by unanimous vote (5 – 0), to approve the Single Plan for Student Achievement for each school site, and authorized the Acting Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve/ratify the following items, under a consent procedure.

Approval of Consultant Agreement with Melissa Overton to Provide Graphic Design Work for District Communication of Programs and Facilities for the 2017/18 School Year

Ratified the consultant agreement with Melissa Overton to provide graphic design work for District Communication of programs and facilities for the 2017/18 school year, at an amount not to exceed \$2,000.00 and will be paid by the Fund 40 account, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Updated Memorandum of Understanding (MOU) Between Lowell Joint School District and *Vista Community Clinic* (VCC): *The Gary Center* for the 2017/18 School Year

Ratified the updated Memorandum of Understanding between Lowell Joint School District and Vista Community Clinic (VCC): The Gary Center for the 2017/18 school year, at no cost to the District, and authorized the Superintendent or designee to execute the necessary documents.

Purchase Order Report 2017/18 #4	Approved Purchase Order Report 2017/18 #4, which lists all purchase orders issued August 31, 2017, through October 6, 2017.
Warrant Listing Report 2017/18 #4	Approved Warrant Listing Report 2017/18 #4, which lists all warrants issued September 20, 2017 through October 23, 2017.
Approval of Agreement with Fieldman, Rolapp & Associates, Inc., for Financial Advisory Services	<p>The Board of Trustees desires to investigate the possibility of calling for a general obligation bond election in the near future. The services of a financial advisor with expertise in this area are necessary. Government Code Section 53060 allows for contracting with consultants specially trained and experienced to perform these services. Fieldman Rolapp possesses such experience and expertise. This firm will work with the district to determine bond issuance sizes, and pricing and sales should the district obtain authorization to issue general obligation bonds.</p> <p>Fieldman Rolapp was the lowest fee proposed of the two firms proposing payment for services from bond proceeds. The fee will not exceed \$55,000 per bond issuance. This firm will assist the district in conducting a request for proposals for general obligation bond counsel as part of their services. They will also attend district scheduled meetings/community forums to clarify tax questions posed by interested parties.</p> <p>Approved the agreement with Fieldman, Rolapp & Associates Inc., for financial advisory services, and authorized the Superintendent or designee to execute the necessary documents.</p>
Approval of Agreement with County of Los Angeles Department of Public Health to Conduct Food Safety Inspections	Ratified the agreement with the County of Los Angeles Department of Public Health to conduct food safety inspections, at the cost for two (2) inspections per year would be \$310, for each school site located in Los Angeles County, at a total cost of \$930 this year, with any service fee adjustments by the County of Los Angeles Department of Public Health at an additional cost and will be paid from the Nutrition Services Fund, and authorized the Superintendent or designee to execute the necessary documents.
Employer-Employee Relations/Personnel Report 2017/18 #4	Ratified Employer-Employee Relations/Personnel Report 2017/18 #4, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.
Resolution 2017/18 No. 712 Regarding Layoff and Reduction of Classified Personnel	Adopted Resolution 2017/18 No. 712 regarding layoff and reduction of classified personnel, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Eileen Russell to Assist with Intramural Sports at Olita Elementary School for the 2017/18 School Year	Ratified the consultant agreement with Eileen Russell to assist with intramural sports at Olita Elementary School for the 2017/18 school year, at an hourly rate of \$25.00, and not to exceed \$2,000.00, paid from Olita Elementary School Donation Account, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mr. Barber thanked the principals for coming and sharing their School Plans for Student Achievement.

Mr. Barber also thanked Ms. Esparza for taking care of his in-laws at El Portal Elementary School for the Quilts of Valor ceremony this morning.

Mr. Hinz shared that Mr. Blagden, a La Habra Heights resident and blogger (lahabraheights.net), was complimentary to Lowell Joint School District in a recent blog.

Mrs. Shackelford shared that the Foundation's 11th Annual Turkey Trot was a successful event. Thank you to everyone that ran or volunteered. A huge thank you goes to the organizer of the Turkey Trot, Mrs. Cheryl Duran.

ADJOURNMENT

President Barber declared the meeting adjourned at 9:05 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2017