

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
May 1, 2017

CLOSED MEETING	President Barber called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Barber declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	<p>President Barber reconvened the meeting to open session at 7:30 p.m.</p> <p>The flag salute was led by Ms. Andrea Reynolds, Assistant Superintendent of Administrative Services.</p> <p>Trustees Present: Darin W. Barber, William A. Hinz, Fred W. Schambeck, and Anastasia M. Shackelford.</p> <p>Trustees Absent: Martin E. Tourville</p> <p>Staff Present: Jim Coombs, Superintendent of Schools, Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services.</p>
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
INTRODUCTION/ WELCOME	President Barber welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.
ACKNOWLEDGEMENT OF CORRESPONDENCE	None.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (4 – 0)to approve the May 1, 2017, Board agenda.

APPROVAL OF
MINUTES

It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the minutes from the April 3, 2017, Board Meeting.

TOPICS NOT ON THE
AGENDA

None.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Mr. Barber stated that Mr. Tourville sends his regrets due to his recent promotion at his job and a business meeting that he was not able to reschedule he could not attend tonight could not reschedule.

Mr. Barber thanked the teachers of Jordan Elementary School who decorated the Bulletin Board for the month of June.

SCHOOL REPORTS

Each Board Member shared highlights of their respective school.

RESOLUTION 2016/17
NO. 690 PROCLAIMING
MAY 10, 2017, AS
“SCHOOL NURSES
DAY”

It was moved, seconded, and carried by unanimous roll call vote (4 – 0) to adopt Resolution 2016/17 No. 690 recognizing May 10, 2017, as “School Nurses Day,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2016/17
NO. 691 PROCLAIMING
MAY 10, 2017, AS “DAY
OF THE TEACHER”

It was moved, seconded, and carried by unanimous roll call vote (4 – 0) to adopt Resolution 2016/17 No. 691 proclaiming May 10, 2017, as “Day of the Teacher,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2016/17
NO. 692 PROCLAIMING
MAY 21 – 27, 2017, AS
CLASSIFIED SCHOOL
EMPLOYEE WEEK”

It was moved, seconded, and carried by unanimous roll call vote (4 – 0) to adopt Resolution 2016/17 No. 692 proclaiming May 21 – 27, 2017, as “Classified School Employee Week,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

UPDATED/REVISED
BOARD POLICY

It was moved, seconded, and carried by unanimous vote (4 – 0) to update/revise Board Policy 5113.1 (Truancy), as attached, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL TO JOIN
AND PAY THE
CALIFORNIA SCHOOL
BOARDS ASSOCIATION
PRO-RATED
MEMBERSHIP FOR THE
REMAINDER OF THE
2016/17 SCHOOL YEAR

It was moved, seconded, and carried by unanimous vote (4 – 0), to join and pay the California School Boards Association pro-rated membership for the remainder of the 2016/17 school year, a total cost not to exceed \$1,178, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL TO PAY
THE WHITTIER AREA
SCHOOL TRUSTEES
ASSOCIATION
MEMBERSHIP FOR THE
2017 SCHOOL YEAR

President Barber requested a motion to approve the Whittier Area School Trustees Association Membership for the 2017 school year at a cost of \$150.00. After hearing no motion, the approval to pay the Whittier Area School Trustees Association membership for the 2017 school year died.

ELECTION OF A
MEMBER TO SERVE ON
THE WHITTIER AREA
SCHOOL TRUSTEES
ASSOCIATION FOR
2017

President Barber requested a motion to elect a member to serve on the Whittier Area School Trustees Association for 2017. After hearing no motion, the electing of a member to serve on the Whittier Area School Trustees Association for 2017 died.

APPROVAL OF
PIGGYBACK SUPPLY
CONTRACT WITH KYA
SERVICES LLC FOR
INTERIOR FINISHING
MATERIAL/EXTERIOR
BEAUTIFICATION

It was moved, seconded, carried by unanimous vote (4 – 0) to piggyback on the supply contract with KYA Services, LLC, for interior finishing, material/exterior beautification, and authorized the Superintendent or designee to execute the necessary documents.

DECLARATION OF
NEED FOR FULLY
QUALIFIED
EDUCATORS FOR THE
2017/18 SCHOOL YEAR

It was moved, seconded, and carried by unanimous vote (4 – 0) to adopt the Declaration of Need for Fully Qualified Educators for the 2017/18 school year, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
CERTIFICATED
MANAGEMENT AND
SUPERVISORY SALARY
SCHEDULE EFFECTIVE
JULY 1, 2015, REVISED
MAY 1, 2017, ADDING
THE SUPERVISORY
POSITION OF A
PROGRAM SPECIALIST

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the Certificated Management and Supervisory Salary Schedule effective July 1, 2015, revised May 1, 2017, adding the Supervisory position of a Program Specialist, as attached, and authorized the Superintendent or designee to execute the necessary documents.

LOCAL CONTROL
ACCOUNTABILITY
PLAN (LCAP) UPDATE

Dr. McDonald shared the newest information regarding the Local Control Accountability Plan (LCAP) to the Board of Trustees. Dr. McDonald stated that new for the 2017-20 Plan Summary the template has changed. Dr. McDonald then further explained how the eight state priorities correspond with the Board Goals.

SELECTION OF
ENGLISH/LANGUAGE
ARTS TEXTBOOKS

The attached proposed textbook list for addition to the District English Language Arts curriculum for Kindergarten through Grade 8 for the 2017/18 school year will be on display in the Instructional Materials Center at the District Office for review by any interested persons, and will be recommended for adoption at the June 12, 2017, Board Meeting.

CONSENT CALENDAR

It was moved, seconded, and carried by roll call unanimous vote, (4 – 0), to approve/ratify the following items, under a consent procedure.

Approval of Amendment to Consultant Agreement with Mr. Jorge Montalvo to Provide After-School Coaching Services for the 2016/17 School Year

Ratified the consultant agreement with Mr. Jorge Montalvo to provide after-school coaching services for the 2016/17 school year, not to exceed \$700.00 and to be paid from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Acceptance of Donation

Ratified the acceptance of donations as listed: Jim Coombs, \$60.00 to Board Donation Account; Bill Hinz, \$40.00 to Board Donation Account; Fred Schambeck, \$100.00 to Board Donation Account, and Karen Shoup, \$87.00 to sponsor a student at El Portal Elementary School for Nutrition Services, and requested a letter of appreciation be written to the donors.

Additional Individual Service Agreements with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Services for the 2016/17 School Year

Ratified the Individual Services Agreement to add the following students to the current contract with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide occupational and physical therapy services for the 2016/17 school year, and authorized the Superintendent or designee to execute the necessary documents.

Approval of NIC Partners to Provide Wireless Access Points and Network Switches for the District

Approved NIC Partners to provide wireless access points and network switches for the District, and authorized the Superintendent or designee to execute the necessary documents.

Purchase Order Report 2016/17 #10

Approved Purchase Order Report 2016/17 #10, which lists all purchase orders issued March 13, 2017, through April 14, 2017.

Warrant Listing Report 2016/17 #10

Approved Warrant Listing Report 2016/17 #10, which lists all warrants issued March 21, 2017, through April 17, 2017.

Approval of Agreement with CF Environmental, Inc., for Hazardous Materials Management Services	Approved the agreement with CF Environmental, Inc., for hazardous management services, at a rate not to exceed \$38,686, and authorized the Superintendent or designee to execute the necessary documents.
Authorization to Make Appropriation Transfers	Authorized, in accordance with the provisions of Education Code Section 42601, the County Superintendent of Schools to make appropriation transfers necessary at the close of the school year 2016/17 to permit payment of obligations of the District incurred during such school year, and authorized the Superintendent or designee to execute the necessary documents.
Resolution 2016/17 No. 693 Authorizing Inter-fund Cash Transfers for the 2017/18 Fiscal Year	Adopted Resolution 2016/17 No. 693, Authorizing Inter-fund cash transfers for the 2017/18 school year, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Resolution 2016/17 No. 694 Request for Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers	Adopted Resolution 2016/17 No. 694, request for annual delegation of administrative authority to process routine, budget revisions, adjustments and transfers, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Resolution 2016/17 No. 695 Authorizing Temporary Cash Borrowing Between Funds	Adopted Resolution 2016/17 No. 695, Authorizing Temporary Cash Borrowing between funds, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Resolution 2016/17 No. 696 Authorizing Cash Borrowing for Temporary Transfers from the Los Angeles County Treasury	Adopted Resolution 2016/17 No. 696, Authorizing Cash Borrowing for temporary transfers from the Los Angeles County Treasury, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Agreement with Reynolds Consulting Group, Inc., for Preparing and Filing State Mandate Claims	Approved the agreement with Reynolds Consulting Group, Inc., for preparing and filing mandate claims, at an amount not to exceed \$4,500, and authorized the Superintendent or designee to execute the necessary documents.

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Approval of Agreement with Corinne Loskot Consulting, Inc., to Provide State Facilities Program Consulting

Approved the agreement with Corinne Loskot Consulting, Inc., to provide State Facilities Program Consulting, at a rate not to exceed \$30,000, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Hauffe Company, Inc., to Provide Division of State Architect (DSA) Inspection Services

Approved the agreement with Hauffe Company, Inc., to provide Division of State Architect Inspection Services, at a rate not to exceed \$38,250, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Prequalified Bidders List

Approved the prequalified bidders list, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2016/17 #10

Ratified Employer-Employee Relations/Personnel Report 2016/17 #10, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Resolution 2016/17 No. 697 Regarding Layoff and Reduction of Classified Personnel

Adopted Resolution 2016/17 No. 697 regarding layoff and reduction of classified personnel, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Income Agreement with Orange County Department of Education to Provide Professional Learning in Cognitively Guided Instruction

Approved the income agreement with Orange County Department of Education to provide professional learning in Cognitively Guided Instruction, for a total cost not to exceed \$8,500 to be paid from the Meadow Green Elementary School Site Allocation Budget and District Educator Effectiveness funds, authorized the Superintendent or designee to execute the necessary documents.

Approval of Income Agreement with Orange County Department of Education to Provide Universal Design for Learning 101 Basics Training on April 14, 2017 to TK – 5 Teachers and Administrators

Ratified the income agreement with Orange County Department of Education to provide Universal Design for Learning (UDL) 101 Basics Training on April 14, 2017, to TK – 5 teachers and administrators, for a total not to exceed \$3,700 which included service and material costs, to be paid from the District Educator Effectiveness funds, authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mrs. Shackelford publicly thanked the Board Members, Mrs. Takacs, and all those who were involved with ensuring that Academic Excellence Day was successful.

Mrs. Shackelford further shared that Casino Night was a huge hit. With only six weeks of planning and the generous donors, the Foundation is looking forward to next year.

Mr. Barber thanked the Foundation President Mr. Tourville and all on the Foundation for all that they do for the community and the students of Lowell Joint.

ADJOURNMENT

President Barber declared the meeting adjourned at 8:15 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:
June 12, 2017