

LOWELL JOINT SCHOOL DISTRICT
 11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
 April 3, 2017

CLOSED MEETING	President Barber called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Barber declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	The flag salute was led by Katelyn Little, Macy Elementary School Kindergartener.
	Trustees Present: Darin W. Barber, William A. Hinz, Fred W. Schambeck, Anastasia M. Shackelford, and Martin E. Tourville
	Trustees Absent: None.
	Staff Present: Jim Coombs, Superintendent; Andrea Reynolds, Assistant Superintendent of Administrative Services, and Sheri McDonald, Assistant Superintendent of Instruction.
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	This evening in closed session, the Board took action (5 – 0) to suspend Employee # SS0311678 for seven (7) days without pay.
INTRODUCTION/WELCOME	President Barber welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.
ACKNOWLEDGEMENT OF CORRESPONDENCE	Mrs. Shackelford shared that the Lowell Joint Education Foundation is gearing up for Academic Excellence Day on April 22 and Casino Night on April 28, 2017.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the April 3, 2017, Board agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the March 6, 2017, Board Meeting.
TOPICS NOT ON THE AGENDA	None.
TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT	None.
SCHOOL REPORTS	Each board member shared highlights of their respective school.

RECOGNITION OF THE
RANCHO LA HABRA
REPUBLICAN WOMEN
FEDERATED ESSAY
CONTEST WINNERS

Mr. Barber introduced Mrs. Jan Averill, former Board Member and current member of the Rancho La Habra Republican Women Federation. Mrs. Averill thanked the Board and the Superintendent for their continued partnership with the essay contest. Mrs. Averill introduced Dr. Christine Spruston, Chairperson of the Essay Contest. Dr. Spruston stated that this year they had over 1,400 essays and it was most difficult to choose a winner from each grade level because they were all great.

Mr. Coombs introduced John Little, the first grade winner from Macy Elementary School; Isabella Nauta, the second grade winner from Olita Elementary School; Luke Shaw, the third grade winner from El Portal Elementary School; Elise Hanrahan, the fourth grade winner from El Portal Elementary School; Seth Gross, the fifth grade winner from Meadow Green Elementary School; Natalie Dickerson, the sixth grade winner from Jordan Elementary School; Reagan Vasquez, the seventh grade winner, and Natalie Paul, the eighth grade winner, from Rancho-Starbuck Intermediate School. Each won the Rancho La Habra Republican Women Federation Essay Contest for their respective grade levels. They each read their “What Freedom in America Means to Me” essay and were awarded a Certificate of Outstanding Achievement by President Barber.

**** RECESS****

President Barber declared a recess at 8:02 p.m. President Barber reopened the meeting at 8:12 p.m.

SUBMISSION OF
WILLIAMS LITIGATION
SETTLEMENT –
QUARTER UNIFORM
COMPLAINT REPORT
FOR QUARTER
JANUARY 1 –
MARCH 31, 2017

It was moved, seconded, and carried by unanimous vote (5 – 0) to submit the Williams Litigation Settlement – Quarterly Uniform Complaint Report for quarter January 1 – March 31, 2017, with zero number of complaints, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2016/17
NO. 688 RECOGNIZING
APRIL 17 – 21, 2017, AS
“PUBLIC SCHOOL
VOLUNTEER WEEK”

It was moved, seconded and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2016/17 No. 688, recognizing April 17 – 21, 2017, as “Public School Volunteer Week,” and authorized the Superintendent or designee to execute the resolution.

UPDATE/REVISED
BOARD POLICY

As the District updates current Board Policies and accompanying Administrative Regulations regarding Truancy (BP 5113.1) with current regulations and procedures, it is imperative to disseminate updated information. Proposed revisions are struck out and/or bold/underlined.

Further input is welcomed and the revised Board Policy will be included on the May 1, 2017, Board agenda for second reading and approval.

RESOLUTION 2016/17
NO. 687 DELEGATING
AUTHORITY TO ADOPT
AND IMPLEMENT A
CONTRACTOR
PREQUALIFICATION
PROCESS AND
AUTHORIZING
RELATED ACTIONS

It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2016/17 No. 687, as attached, delegating authority to adopt and implement a Contractor Prequalification Process and authorizing related actions, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL TO
DELEGATE
AUTHORITY TO THE
SUPERINTENDENT OF
SCHOOLS TO SIGN
CONSTRUCTION BID
AWARDS FOR THE
OLITA MAJOR
MAINTENANCE
PROJECT AND STATE
ELIGIBILITY
DOCUMENTS FOR
MODERNIZATION
MATCHING FUNDS
FOR ALL DISTRICT
SITES

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the approval to delegate authority to the Superintendent of Schools to sign construction bid awards for the Olita Major Maintenance Project and State Eligibility documents for modernization matching funds for all District sites, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF
AGREEMENT WITH
ERICKSON-HALL
CONSTRUCTION
COMPANY FOR
CONSTRUCTION
MANAGEMENT
SERVICES FOR THE
OLITA MAJOR
MAINTENANCE
PROJECT

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the agreement with Erickson-Hall Construction Company for Construction Management Services for the Olita Major Maintenance Project, not to exceed #302,250.00 to be funded from the Special Reserve Funds (including Proposition 39 funds) and Developer Fees, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF SHADE STRUCTURES BRAND DIVISION OF STATE ARCHITECT (DSA) PREAPPROVED FABRIC SHADE STRUCTURES PIGGYBACK CONTRACT WITH SHADE STRUCTURES, INC.	Ms. Reynolds shared that Macy Elementary School's Parent Teacher Association (PTA) has raised funds to add a shade structure in the quad area near the existing shade structures. The estimated cost is \$46,000. District funds will be used to provide the Division of State Architect (DSA) required 20% to spend on disability access utilizing special reserve funds. It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the Shade Structures Brand Division of State Architect (DSA) preapproved Fabric Shade Structures Piggyback Contract with Shade Structures, Inc., and authorized the Superintendent or designee to execute the necessary documents.
RESOLUTION 2016/17 NO. 689 DECLARATION OF EMERGENCY FOR REPAIR TO JORDAN ELEMENTARY SCHOOL BUILDING F	It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2016/17 No. 689, as attached, Declaration of Emergency for Repair to Jordan Elementary School Building F, in an amount not to exceed \$400,000, and authorized the Superintendent or designee to execute the necessary documents.
CONSENT CALENDAR	It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure.
Approval of Amendment to Consultant Agreement with Mr. Joey Montalvo to Provide After-School Coaching Services for the 2016/17 School Year	Ratified the amendment to the consultant agreement with Mr. Joey Montalvo to provide after-school coaching services for the 2016/17 school year. Mr. Montalvo will be paid \$700.00 at the end of each sport season coached, not to exceed \$1,400.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Ervin Aleman to Provide After-School Coaching Services for the 2016/17 School Year	Ratified the consultant agreement with Mr. Ervin Aleman to provide after-school coaching services for the 2016/17 school year. Mr. Aleman will be paid \$500.00 at the end of each sport season coached, not to exceed \$500.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Carlos Perez to Provide After-School Coaching Services for the 2016/17 School Year	Ratified the consultant agreement with Mr. Carlos Perez to provide after-school coaching services for the 2016/17 school year. Mr. Perez will be paid \$700.00 at the end of each sport season coached, not to exceed \$700.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Roman Pagano to Provide After-School Coaching Services for the 2016/17 School Year	Ratified the consultant agreement with Mr. Roman Pagano to provide after-school coaching services for the 2016/17 school year. Mr. Pagano will be paid \$200.00 at the end of each sport season coached, not to exceed \$200.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Acceptance of Donation	Ratified the donation to the District Board Donation Account from the following: Darin Barber, \$200.00; William Hinz, \$10.00; Staci Shackelford, \$100.00; and Marty Tourville, \$100.00, and authorized the Superintendent or designee to execute the necessary documents.
Purchase Order Report 2016/17 #9	Approved Purchase Order Report 2016/17 #9, as attached, which lists all purchase orders issued January 27, 2017, through March 14, 2017.
Warrant Listing Report 2016/17 #9	Approved Warrant Listing Report 2016/17 #9, as attached, which lists all warrants issued February 16, 2017, through March 20, 2017.
Approval of Piggyback Supply Contract with Glasby Maintenance Supply for Janitorial Supplies	Ratified the piggyback supply contract with Glasby Maintenance Supply for Janitorial Supplies, using Placentia-Yorba Linda School District Janitorial Supply Contract Bid #214-03, Janitorial Supplies, and authorized the Superintendent or designee to execute the necessary documents.
Approval of California Multiple Award Schedule Contract Agreement Between Lowell Joint School District and Tandus Flooring for Flooring Supplies	Ratified the California Multiple Award Schedule Contract Agreement between Lowell Joint School District and Tandus Flooring (FSC Group 72, Part 1, Section A, Contract #4-14-72-0057A) for flooring supplies, and authorized the Superintendent or designee to execute the necessary documents.
Employer-Employee Relations/Personnel Report 2016/17 #9	Ratified Employer-Employee Relations/Personnel Report 2016/17 #9, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.
Resolution 2016/17 No. 686 Regarding Layoff and Reduction of Classified Personnel	Adopted Resolution 2016/17 No. 686 regarding layoff and reduction of classified personnel, allowing the elimination of two (2) Special Education Support Aide positions and two (2) Cafeteria Worker positions due to a lack of work and/or lack of funds, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Memorandum of Understanding By and Between Children and Families Commission of Orange County and Lowell Joint School District for Provision of Services for the 2016/17 School Year	Approved the Memorandum of Understanding by and between Children and Families Commission of Orange County and Lowell Joint School District for provision of services for the 2016/17 school year, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mrs. Shackelford shared again that Academic Excellence Day is on Saturday, April 22. Volunteer forms were sent to all staff members. She further shared that Mr. Barber is slated to MC the Quiz Bowl once again. Academic Excellence Day is sponsored by the Lowell Joint Education Foundation and a huge thank you to Mrs. Linda Takacs for helping Mrs. Shackelford.

Mrs. Shackelford thanked Mr. Van Diest for providing the opportunity to attend a trip to Washington D.C. for the eighth grade students at Rancho-Starbuck Intermediate School.

Mr. Schambeck stated at Rancho Starbuck Intermediate School in the library a handful of volunteers are there before and after school tutoring. These volunteers are the unsung heroes of the District.

ADJOURNMENT

President Barber declared the meeting adjourned at 8:28 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:
