

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
October 5, 2015

CLOSED MEETING	President Shackelford called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Shackelford declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	<p>President Shackelford reconvened the meeting to open session at 7:30 p.m.</p> <p>A moment of silence was held for the recent school shooting in Oregon.</p> <p>The flag salute was led by Mrs. Shackelford, President of the Board of Trustees.</p> <p>Trustees Present: Darin W. Barber, William A. Hinz, Brandon R. Jones, Fred W. Schambeck, and Anastasia M. Shackelford.</p> <p>Trustees Absent: None.</p> <p>Staff Present: Bonnie Bell, Superintendent; Sheri McDonald, Assistant Superintendent of Curriculum and Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.</p>
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
INTRODUCTION/ WELCOME	President Shackelford welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, and guests.
ACKNOWLEDGEMENT OF CORRESPONDENCE	Mr. Schambeck shared that he received Get Well cards during the past few weeks and appreciated the kind gestures.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the October 5, 2015, agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the September 14, 2015, Board meeting.

TOPICS NOT ON THE
AGENDA

None.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Dr. Bell shared that she was excited to be part of Olita Elementary School's Professional Learning Community (PLC) this afternoon. The PLC was discussing student achievement results from the recent release of the California Assessment of Student Performance and Progress (CAASP).

Furthermore, Dr. Bell stated that on September 28, 2015, she attended the first Advisory Committee meeting for the STEM joint grant that Lowell Joint is part of with Fullerton Joint Union High School District and Fullerton Community College. This \$850,000 grant provides students the ability to pursue an industry-driven, four-year Green Building and Design G-CADemy. The grant funding for G-CADemy is a result of the California Career Pathways Trust. More specifically, students at Rancho-Starbuck Intermediate School can elect to take a class in Design and Modeling, Automation and Robotics, Green Architecture, and Energy and the Environment. The meeting was held at La Habra High School in the green architecture classroom where the advisory committee was able to see first-hand what the students were building.

RECOGNITION OF
TEACHER OF THE
YEAR

Dr. Bell stated "We have the pleasure of honoring the 2016 Lowell Joint School District Teacher of the Year, Rhonda Esparza. Mrs. Esparza has been a teacher for 12 years and says that she take great pride in working in the community where she, herself, grew up. Besides serving as a fifth grade teacher at Macy Elementary School last year, Rhonda has coached the Science Olympiad Team, served as a District Data Coach, she mentors teachers from Biola University and other colleges, she has served as a member of the Macy Leadership Team, she has assisted with Macy's California Distinguished School visitation, served as the school's Student Council Advisor, and has been a recipient of the PTA's Honorary Service Award.

Rhonda believes whole-heartedly in giving back to her community. For this reason, she also works with a non-profit called – Fullerton Cares. This organization raises funding, awareness, and acceptance for autism in the city of Fullerton.

Most recently, Rhonda was selected for the position of Teacher on Special Assignment to support our District in the area of Technology Integration. Already, she has proved to be a valuable asset to the Curriculum and Instruction team!

When she was asked, what do you enjoy most about teaching? She responded with "my passion for teaching goes far beyond the classroom. I enjoy the learning process itself and seeing it come to life. I enjoy watching the incredibly bright student that has learned patience in working with diverse learners, but mostly I enjoy the look on the face of a child who has worked to achieve and finally says "I got it.""

RECOGNITION OF
TEACHER OF THE
YEAR Continued

Dr. Bell invited Ms. Tara Ryan, Macy Elementary School's Principal, to the podium to share a few words.

Ms. Ryan thanked the Board of Trustees and Dr. Bell for inviting her to share in this recognition.

Ms. Ryan stated "It is with great pleasure that we recognize this year's Teacher of the Year recipient, Rhonda Esparza; former teacher at Macy who has always reflected excellence in her duties. Rhonda was a member of the Macy staff from August 2008 until this past spring. In the years with us at Macy, Rhonda wore many adjunct caps, both as a professional teacher and as a volunteer for various school and district events."

Ms. Ryan went on to say, "Rhonda is a true team player whom staff loves to work with and children achieve the highest academic success possible."

Mrs. Shackelford, on behalf of the Board of Trustees and the District, presented Rhonda with a framed certificate for being Lowell Joint School District's 2016 Teacher of the Year.

RECESS

President Shackelford declared a recess at 7:50 p.m.

President Shackelford opened the meeting again at 7:56 p.m.

SCHOOL REPORTS

Mr. Hinz shared that on Friday, October 3, was Macy Elementary School's Monthly Award Assembly. Certificates for Very Important Person and Student of the Month were given out for those students' best representing the Character Education theme for October of 'Making Good Choices'. On Thursday, October 15, Macy will participate in the Great Shakeout earthquake drill. The Halloween Parade is always a crowd favorite. On Friday, October 30, students and staff will dress up and show off their costumes for the hundreds of parents and family members who attend the Halloween Parade. Students are invited to bring their decorated pumpkins for display in the quad. The Macy community once again is promoting healthy lifestyles. They have pledged to make healthy choices all year long. In October, Macy celebrates a healthy lifestyle week full of fun activities and dress-up days which highlight healthy living. The last Wednesday of every month is dedicated as "Healthy Lifestyle's Day". All staff and children are asked to wear Red on this day.

SCHOOL REPORTS
Continued

Mr. Jones reported that on Wednesday, October 7, students will come and meet Olita Elementary School principal, Mrs. Van Hoogmoed and teachers at Oeste Park, as they celebrate "Walk to School Day". Every year hundreds of students meet at the park and walk together to school. As the students walk, they are observing various landmarks and objects around the community. When the students reach Olita, they are rewarded with a special charm. *Science on the Go* will be at Olita on Thursday, October 8. Students will learn about Volcanoes, and are always excited about these special science assemblies. Red Ribbon Week will be celebrated during the week of October 26. On Wednesday of that week the school will host "Come Eat Lunch with your Child" day. Parents may come to school and eat a picnic style lunch with their student while being entertained by the La Habra High School Jazz Band. Lastly, on October 30, Olita School will be covered in everything from Teenage Mutant Ninja Turtles to fairy princesses for their annual Halloween Parade. The parade begins at 9:30 a.m. Parents are welcome to come and take pictures of their favorite little monsters.

Mr. Schambeck shared that El Portal Elementary School's annual Johnny Appleseed Celebration was held on September 28, from 8:45 a.m. to 10:30 a.m. All of the Kindergarten through second grade students learned about apples and the life of American pioneer John Chapman, commonly known as Johnny Appleseed. It was celebrated with a readers' theater, apple stamping, apple tasting, and frontier dancing. Parents, teachers, and Student Council helped Mrs. Shaw with the celebration. Mrs. Shaw is a retired Lowell Joint District and does phenomenal work each year for the District and El Portal. Third and fourth grade students will have a Columbus Day Celebration on October 8. This will include readers' theaters and old world/new world exploration stations and other activities. El Portal will also participate in the Great Shake Out, on October 14. Students will practice their duck and cover drill and our lockdown procedures. The school will have an Orange County Emergency Preparedness Assembly on the following day for Transitional Kindergarten through third grade students. MINDcraft will take place on the October 16 and October 23 from 1:30 p.m. to 2:45 p.m. MINDcraft, is an intervention program, to encourage students to meet their academic goals and explore interests not normally experienced during a school day.

SCHOOL REPORTS
(Continued)

Mrs. Shackelford reported at Jordan Elementary School there are a lot of exciting things happening. Three new after school activities are being offered for students. Mr. Robert Lauprecht, sixth-grade teacher, is teaching an eight week course in Visual Arts, Mr. Hernandez, fourth-grade teacher, has organized a cross-country team, and Miss Pocock, first-grade, will be teaching baton-twirling. Some other recent happenings include: an upper grade field trip to the LA County Fair, and *Stoves on Strikes* at Shakey's, which brought in \$500 for Jordan's PTA. Students and staff are excited about a few events occurring this month which include: an assembly from the Dairy Council featuring a real cow, Red-ribbon week, and the Halloween Parade followed by a Pumpkin Chuckin' Contest.

Mrs. Shackelford also shared that Meadow Green Elementary School will hold its first School Site Council meeting of this school year on Wednesday, October 7. The Council will review the school's Single Plan for Student Achievement and provide input for the plan. Red Ribbon Week will be celebrated the week of October 27. Many activities are planned to stress the No to Drugs message. Students will celebrate the week with a Backward Clothes Day, Inside Out Day, Sunglasses, Visor, Cap Day, and a Mix and Match Shoe Day. Students will be able to decorate a potato to put in our "Good Spuds Don't Do Drugs" potato patch, and the school will also hold a Book Fair this week. Meadow Green's Annual Halloween Parade will take place on Friday, October 30, at 8:45 a.m. Finally, Meadow Green will hold its annual canned food drive from November 2 thru November 18. All food collected will go to a local food bank to benefit those in need.

Mr. Barber concluded that Rancho-Starbuck Intermediate School will hold its second REACH assembly of the year on October 30. This is always a great time as the school honors students for their achievements. Red Ribbon Week activities are planned along with a Bookmark Contest beginning October 13. Bookmarks are then given to students on Rancho's campus. Cross Country, Volleyball, and Flag Football continue this month with great student participation. Additionally, 31 students are competing on Saturdays as part of Students Run Whittier. This month Teen Truth will be here to hold a Difference Maker Summit. 76 students will be participating and learning how to make a positive impact on the school campus.

UPDATED/REVISED
BOARD POLICIES
(SECOND READING)

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt the current regulations and procedures to the following Board Policies and any accompanying Administrative Regulations regarding Child Abuse Reporting Procedures (BP 5141.4); Identification and Reporting of Missing Children (BP 5142.1); Safe Routes to School (BP 5142.2); Freedom of Speech/Expression (BP 5145.2); Nondiscrimination/Harassment (BP 5145.3); Parental Notifications (BP 5145.6); and Sexual Harassment (BP 5145.7), as attached, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2015/16
No. 652 PROCLAIMING
OCTOBER 11 – 17, 2015,
AS “WEEK OF THE
SCHOOL
ADMINISTRATOR”

It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2015/16 No. 652 Proclaiming October 11 – 17, 2015, as “Week of the School Administrator,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2015/16
No. 651 PROCLAIMING
OCTOBER 23 – 31, 2015,
AS “RED RIBBON
WEEK”

It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2015/16 No. 651 Proclaiming October 23 – 31, 2015, as “Red Ribbon Week,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

SUBMISSION OF
WILLIAMS LITIGATION
SETTLEMENT –
QUARTERLY UNIFORM
COMPLAINT REPORTS
FOR QUARTER
JULY 1 THROUGH
SEPTEMBER 30, 2015

It was moved, seconded and carried by unanimous vote (5 – 0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Reports for Quarter July 1 – September 30, 2015, to Los Angeles and Orange Counties with zero complaints, and authorized the Superintendent or designee to execute the necessary documents.

ELECTION OF
MEMBERS TO THE
LOS ANGELES
COUNTY COMMITTEE
ON SCHOOL DISTRICT
ORGANIZATION

It was moved, seconded, and carried by unanimous vote (5 – 0) to cast a ballot for the following incumbents for their respective District on the Los Angeles County Committee on School District Organization, Susan Andriacchi (Second Supervisorial District); Nicole Drapkin (Third Supervisorial District); Suzan T. Solomon (Fifth Supervisorial District); and Dr. Ted Emiston (At-Large Supervisorial Representative), and authorized the Superintendent or designee to execute the necessary documents.

CAMEO HOUSING
DEVELOPMENT
UPDATE FROM
BROOKFIELD
RESIDENTIAL HOMES
ASSISTANT PROJECT
MANAGER

Andrea Reynolds, Assistant Superintendent of Administrative Services, introduced the Project and Assistant Project Manager for the Brookfield Residential Homes located on First Avenue and Candlelight.

The Project Manager shared that there will be four different plans available for families, and the homes are anticipated to sell from the mid-\$700,000 to high-\$800,000. Some of the amenities will include a private swimming pool, tot lot, outdoor kitchen and outdoor fireplace, and barbecues. Included on this property will be a community garden for previous and new neighbors to enjoy.

Brookfield is hoping to have construction during the Fall 2015, model grand opening in early 2016, and home closings in June 2016.

Mrs. Shackelford thanked Brookfield Residential Homes for taking the time to come to the Board meeting and share first-hand the information that will affect traffic and possibly attendance at our schools.

MAINTENANCE,
OPERATIONS, AND
FACILITIES PROJECTS
UPDATE

Mr. John Binchi, Director of Maintenance, Operations, and Facilities, presented the Board with an update of the work the Maintenance and Operations Department completed during the summer.

This summer 10 major projects were completed for a total cost of \$295,318. This work included the electrical switch upgrade, concrete, and beams and eave replacement at Macy Elementary School. A new two stall ADA compliant restroom near the main office; and repairs to the Heating and Air Conditioning system in the Multipurpose Room at Meadow Green. At Olita, staff converted a combination boys/girls restroom and old physical storage room to the original girls and boys restrooms. Reconfiguration of a new STEM Lab, classrooms painted and the main water line repair were completed at Rancho-Starbuck Intermediate School.

Mr. Binchi further went on to share that districtwide, window coverings were replaced and/or installed in all standard and portable classrooms. The Maintenance and Operations team worked diligently and did a fantastic job.

In closing, Mr. Binchi shared preparations for the winter rains. The maintenance and operations team are collecting and stationing sand bags at all campuses, identifying all areas that pose a threat to flooding and reviewing plans with Principals, custodians, and Maintenance and Operation personnel.

Mr. Binchi thanked the Board of Trustees and Ms. Reynolds for taking a chance on him when he was hired. Although he is moving up North, Lowell will always be close to his heart.

The Board of Trustees thanked him for his service to the District in the short three years that he was here and wished him the best at Mill Valley School District.

ANNUAL REPORT ON
STUDENT
ACHIEVEMENT

With the recent release of California Assessment of Student Performance and Progress (CAASP), Dr. Sheri McDonald, Assistant Superintendent of Curriculum presented a general overview and comparison to how Lowell Joint did overall.

Dr. McDonald was excited to share that in English/Language Arts and Math the District exceed the State and Los Angeles and Orange County percentages. Now that the results are in, Dr. McDonald further explained the new Director of Curriculum and Instruction Stacey Stewart is meeting with all the Principals to help disaggregate the data and in order to focus on the students who are either in the 'Not Met' or the "Nearly Met" standards level.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve/ratify the following items, under a consent procedure.

Purchase Order Report
2015/16 #3

Approved Purchase Order Report 2015/16 #3, which lists all purchase orders issued September 3, 2015, through September 24, 2015.

Warrant Listing Report
2015/16 #3

Approved Warrant Listing Report 2015/16 #3, which lists all warrants issued September 1, 2015, through September 24, 2015.

Approval of Independent
Contractor Agreement
with Debra Amos,
Nutrition Services
Consultant, to Provide
Consulting Services for
Nutrition Services

Ratified the contract with Debra Amos for Nutrition Services consulting from July 1, 2015, through June 30, 2015, at the rate of \$100.00 per hour, not to exceed 750 hours, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement
with American Express
for Credit Card Usage

Approved the agreement with American Express for credit card usage, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement
with Ed-Ventures
Transportation, LLC, to
Provide Transportation
Services for Field Trips,
As Needed

Ratified the contract with Ed-Ventures Transportation, LLC, for field trip transportation services from September 17, 2015, through June 30, 2016, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2015/16 No. 653 Certifying that Housing and Community Development (HCD) Relocatable Buildings Are No Longer Being Used for School Purposes

Adopted Resolution 2015/16 No. 653 Certifying that Housing and Community Development (HCD) Relocatable Buildings Are No Longer Being Used for School Purposes, as attached and outlined in Education Code Section 17292, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2015/16 #3

Ratified Employer-Employee Relations/Personnel Report 2015/16 #3, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Contract with California School Management (CSM) Consulting, Inc.

Ratified the contract with California School Management (CSM) Consulting, Inc., not to exceed \$18,500 for Funding Year 19, and authorized the Superintendent or designee to execute the necessary documents.

Approval to Pay the North Orange County Superintendents Annual Membership for the 2015/16 School Year

Approved to pay the North Orange County Superintendents annual membership for the 2015/16 in the amount of \$100.00, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mr. Schambeck reiterated that he was thankful for all the get well cards and wishes he received during this trying time for him and his family.

Mrs. Shackelford reported that on February 6, 2016, is Academic Excellence Day. The Foundation is working hard to prepare for this date and there will be significant changes to this great day. For example, instead of sixth grade science, the Foundation would like to have a STEM competition similar to Science Olympiads. Also, the Foundation and chairpersons are talking about changing History/Social Science to Mock Trials. Stay tuned for more information.

Mrs. Shackelford further stated that the Turkey Trot is on Saturday, November 7. This is the beginning of the financial support that the Lowell Joint Education Foundation begins to raise for the students of Lowell Joint. It would be great if everyone could support this event. If you cannot make the Turkey Trot please donate at www.ljefonline.org.

Lastly, Mrs. Shackelford stated that Mr. Nick Artukovich, groundskeeper, is doing a great job coaching flag football. Flag football was added this year as part of the Lowell Joint Education Foundation Rancho-Starbuck Intermediate School's After-School Sports Program. The students are having a great time.

ADJOURNMENT

President Shackelford declared the meeting adjourned at 9:05 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2015