

LOWELL JOINT SCHOOL DISTRICT  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
May 2, 2016

**CLOSED MEETING** President Jones called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Jones declared the meeting recessed to closed session at 6:31 p.m.

**CALL TO ORDER** President Jones reconvened the meeting to open session at 7:30 p.m.

The flag salute was led by Mrs. Anastasia Shackelford, Board Member.

Trustees Present: Darin W. Barber, William A. Hinz, Brandon A. Jones, Fred W. Schambeck, and Anastasia M. Shackelford.

Trustees Absent: None.

Staff Present: Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services.

President Jones shared that Dr. Bell sent the following message, "I want to thank you all for your heartfelt words, support, gifts, and cards. This has been an unusual time for my family and I. As some of you know, my husband lost his twin brother several years ago and never really dealt with that death. His mother's passing has hit him hard. Fortunately, the two of us were able to get away last week and he is going to return to work tomorrow.

Unfortunately, Chris' 87 year old father is not well. I am going to drive up to San Luis Obispo tomorrow to try to persuade his father to come with me or at the very least get him some home assistance. Your outpouring support has been a gift to me during this difficult time. Thank you so much. Fondly, Bonnie."

**REPORTING OUT  
ACTION (IF ANY)  
TAKEN IN CLOSED  
SESSION** None.

**INTRODUCTION/  
WELCOME** President Jones welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.

**ACKNOWLEDGEMENT  
OF CORRESPONDENCE** None.

**APPROVAL OF  
AGENDA** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the May 2, 2016, Board agenda.

APPROVAL OF  
MINUTES

It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the April 4, 2016, Board Meeting, April 18, 2016, Special Board Meeting, and the April 26, 2016, Special Board Meeting.

TOPICS NOT ON THE  
AGENDA

None.

TIMELY INFORMATION  
FROM THE BOARD  
AND  
SUPERINTENDENT

President Jones, Mr. Schambeck and Mrs. Shackelford shared that the Top 100 was outstanding. Mrs. Takacs does a great job selecting the speakers for this event. The students are amazing.

Mr. Schambeck shared that a student at Rancho-Starbuck had a major incident and had to be transported to the hospital. Thankfully the District's School Nurse, Nancy, was on campus and jumped right in to help this student.

SCHOOL REPORTS

Mr. Hinz shared that Macy staff and families are looking forward to Open House on Wednesday, May 11. Families will be able to visit classrooms from 6:00 p.m. to 7:00 p.m. A "Taste of Macy" begins at 5:30 p.m. Macy students are looking forward to our upper and primary grade talent shows. The primary grade talent show will also begin at 9:30 a.m. in the quad on Thursday, May 19, and the upper grade talent show will begin at 9:30 a.m. in the quad on Friday, May 20.

Mr. Barber stated that Rancho Starbuck's Open House takes place on May 4. Along with Open House class visitations we have the book fair, and art show and dinner while listening to Rancho's jazz band. Drama students will be performing poetry written by Rancho students on Monday, May 16 with a school assembly following the next day, May 17. Other great year-end activities are happening this month including the annual Talent Show and REACH Circle Buddy Barbeque! Last, but not least, all the graduation & year-end eighth grade festivities take place this month including Disneyland May 19, Yearbook distribution, final awards assembly May 23, eighth grade party May 24 and lots of graduation practice!

Mrs. Jones stated that Jordan Elementary School's students and teachers will be busy wrapping up state testing and getting ready for Open House and Spring Sing taking place on May 5. Jordan's PTA will be hosting "Muffins with Mom" on Friday, May 6 and "Family Beach Night" on Friday, May 13. The end of the year awards assembly will be Thursday, May 26, followed by a schoolwide picnic.

SCHOOL REPORTS  
Continued

Mrs. Shackelford reported that Smarter Balanced State Testing is underway at Meadow Green Elementary School and will run through May 12. Students are working diligently on the State Test and things are going well. Open House for Meadow Green is on May 12. Classrooms will be open from 6:30 – 7:30 PM. The Book Fair will be open this night as well. We will have a display of Science Fair and STEM Projects from the year in the multi-use. Please join us for a fun and informative evening. Sixth graders will have a day of celebration on Wednesday, May 25. Parents have been planning all year to provide a day of fun and reflection for our oldest students. We all wish them well as they move on to Rancho Starbuck. May 26 will be the last day of school for this school year. We will celebrate this day with a PRIDE Assembly and end of the year class parties for grades TK -5 as students prepare to begin their summer break. We at Meadow Green are grateful for another successful school year.

Mr. Schambeck reported on May 6 is El Portal's third annual Innovation Day. Innovation Day is about imagining new, better ways of doing things. This is a day when students explore, create, and research any topic they like from 8:30 a.m. – 12:30 p.m. and then they present their projects in the afternoon. They can do this as a group or individually. El Portal will attend the Gold Ribbon celebration on May 10. The Gold Ribbon Awards recognize California schools that have made gains in implementing the academic content and performance standards adopted by the State Board of Education. El Portal's Open House is on May 11. The Science Expo and Book Fairs will be held from 5:30 – 7:00 p.m., along with class visitations from 5:45 – 7:00 p.m. We will have dinner in the quad area with our sixth grade classes, beginning at 5:00 p.m. All proceeds will go to materials for our new STEAM Lab. The STEAM lab will be open hosting the 4th – 6th grade Science Expo.

Mr. Jones shared that today, Olita Elementary School held its Citizenship Assembly to honor those students who have shown great character traits and super citizenship. Students and teachers are preparing for the annual Open House and Spring Sing. Our upper grade students will be singing songs led by our amazing music consultant, Trina Dunford. After the performance, families are welcome to visit classrooms to admire the hard work the students have been working on all year. On Thursday, May 19, staff is preparing to host a Volunteer Tea for all of our awesome volunteers. Olita has many, many parents that come to school each day to help either in the classroom or make copies. Olita wants to honor them and show them that their hard work does not go unappreciated. Olita staff knows how important they are to Olita!

RESOLUTION 2015/16  
NO. 667 PROCLAIMING  
MAY 11, 2016, AS  
“SCHOOL NURSES  
DAY”

It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2015/16 No. 667 recognizing May 11, 2016, as “School Nurses Day,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2015/16  
NO. 668 PROCLAIMING  
MAY 11, 2016, AS “DAY  
OF THE TEACHER”

It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2015/16 No. 668 proclaiming May 11, 2016, as “Day of the Teacher,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2015/16  
NO. 669 PROCLAIMING  
MAY 15 – 21, 2016, AS  
CLASSIFIED SCHOOL  
EMPLOYEE WEEK”

It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2015/16 No. 669 proclaiming May 15 – 21, 2016, as “Classified School Employee Week,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

SCHOOL SITE BUDGET  
PRESENTATIONS

Ms. Reynolds and Dr. McDonald shared the budget presentation that was being presented to the school sites with the Board of Trustees. Dr. Bell, Dr. McDonald and Ms. Reynolds were presenting the District budget to each of the school sites to share the position of the District.

Ms. Reynolds shared that attendance was fair and appeared that the information was well received. She further explained how nice it was to have Dr. Bell and Dr. McDonald there to answer questions that were geared more towards their departments.

RESOLUTION 2015/16  
NO. 663 REGARDING  
LAYOFF AND  
REDUCTION OF HOURS  
OF CLASSIFIED  
PERSONNEL

It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2015/16 No. 663 regarding Layoff and Reduction of Hours of Classified Personnel, as attached, and authorized the Superintendent or designee to execute the necessary documents.

PUBLIC HEARING:  
INITIAL  
MANAGEMENT  
PROPOSAL FOR A  
SUCCESSOR  
AGREEMENT WITH  
CLASSIFIED SCHOOL  
EMPLOYEE  
ASSOCIATION

Ms. Reynolds, Assistant Superintendent of Administrative Services, presented the management proposal for a successor agreement with CSEA. Pursuant to the Educational Employment Relations Act, the Management of Lowell Joint School District submitted its initial bargaining proposal as follows: Article V – Definitions, Update language regarding Seniority; Article X – Employee Expenses and Materials, Update language regarding Uniforms; Article XV – Vacation Plan, Update language regarding Vacation Time; Article XI – Leaves, Update language for Sick Leave for All; Article XXII – Layoffs and Reemployment – Update language regarding Seniority, Article XVIII – Transfer and Vacancies, Update language regarding Change of Location; Article XXI – Employee Benefits, Discuss Total Compensation; Article XXIX – Duration, Update language to dates of a new agreement; Appendix C – Salary Schedule, Discuss Total Compensation, and the District reserves the right to make additional proposals at any time during the bargaining process; including but not limited to responses to proposals made by the District.

President Jones opened a Public Hearing at 8:04 p.m. and no public comments were received. The Public Hearing was closed at 8:05 p.m.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

Purchase Order Report  
2015/16 #10

Approved Purchase Order Report 2015/16 #10, which lists all purchase orders issued March 22, 2016, through April 11, 2016.

Warrant Listing Report  
2015/16 #10

Approved Warrant Listing Report 2015/16 #10, which lists all warrants issued March 21, 2016, through April 20, 2016.

Authorization to Make  
Appropriation Transfers

Authorized, in accordance with the provisions of Education Code Section 42601, the County Superintendent of Schools to make appropriation transfers necessary at the close of the school year 2015/16 to permit payment of obligations of the District incurred during such school year, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2015/16  
No. 664 Authorizing  
Cash Borrowing for  
Temporary Transfers  
from the Los Angeles  
County Treasury

Adopted Resolution 2015/16 No. 664, Authorizing Cash Borrowing for Temporary Transfers from the Los Angeles County Treasury, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement  
with A & D  
Transportation for  
Athletic and Field Trip  
Transportation

Ratified the agreement with A & D Transportation for field trip transportation services from September 1, 2015, through June 30, 2016, and authorized the Superintendent or designee to execute the necessary documents.

May 2, 2016

Page 277

Employer-Employee  
Relations/Personnel  
Report 2015/16 #10

Ratified Employer-Employee Relations/Personnel Report 2015/16 #10, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Destruction  
of Records

Approved the destruction of records, as attached, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/  
SUPERINTENDENT  
COMMENTS

Mrs. Shackelford shared what an amazing job Mr. Jeremy Fletcher and Mr. Cameron Miller do each and every day for the music program. Most recently, the Rancho Wind Ensemble performance that qualified Rancho to move forward in further competitions.

Mr. Schambeck shared that Rancho jazz band played at the Top 100 and those students are just phenomenal.

Mr. Hinz shared that he was able to attend the City of La Habra Citrus Fair and shared that the FAA had great exhibits.

Mr. Barber shared that his daughter raised a goat and that goat can now be viewed at Parnell Park.

Mr. Schambeck and Mr. Jones both stated that they would run for Governing Board of Trustees in the November elections.

ADJOURNMENT

President Jones declared the meeting adjourned at 8:10 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

---

Clerk/President/Secretary to the Board of Trustees

Date Approved:  
June 13, 2016