

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
June 13, 2016

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| CLOSED MEETING | President Jones called the meeting to order at 5:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Jones declared the meeting recessed to closed session at 5:31 p.m. |
| CALL TO ORDER | <p>President Jones reconvened the meeting to open session at 7:35 p.m.</p> <p>The flag salute was led by Mr. Anthony Collaso, Director of Maintenance, Operations, and Facilities.</p> <p>Trustees Present: Darin W. Barber, William A. Hinz, Brandon A. Jones, Fred W. Schambeck, and Anastasia M. Shackelford.</p> <p>Trustees Absent: None.</p> <p>Staff Present: Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services</p> |
| REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION | None. |
| INTRODUCTION/ WELCOME | President Jones welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present. |
| ACKNOWLEDGEMENT OF CORRESPONDENCE | None. |
| APPROVAL OF AGENDA | It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the June 13, 2016, Board agenda. |
| APPROVAL OF MINUTES | It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the May 2, 2016, Regular Board Meeting; May 9, 2016, Special Board Meeting; May 13, 2016, Special Board Meeting; and May 16, 2016, Regular Board Meeting. |

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| <p>TOPICS NOT ON THE AGENDA</p> | <p>None.</p> |
| <p>TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT</p> | <p>Dr. Giokaris stated that it has been a delight and privilege to be at Lowell Joint School District.</p> |
| <p>APPOINTMENT OF THE ACTING SUPERINTENDENT TO SERVE AS SECRETARY TO THE BOARD OF TRUSTEES, EFFECTIVE MAY 17, 2016</p> | <p>Ratified the appointment of the Acting Superintendent to serve as Secretary to the Board of Trustees, effective May 1, 2016, and authorized the Acting Superintendent or designee to execute the necessary documents.</p> |
| <p>APPROVAL OF “CERTIFICATION OF SIGNATURES”</p> | <p>Approved the Certification of Signatures, adding the Acting Superintendent, and authorized the Acting Superintendent or designee to execute the necessary documents.</p> |
| <p>PUBLIC HEARING: DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN</p> | <p>Dr. Sheri McDonald, Assistant Superintendent of Curriculum, shared the District’s Local Control Accountability Plan (LCAP). The LCAP requires districts to identify goals and measure progress for student subgroups across eight state priority areas.</p> |
| | <p>Education Code Section 52062 (b)(1) requires a public hearing prior to approval of the LCAP. A Public Hearing was opened at 7:56 p.m. and no public comments were received. The Public Hearing was closed at 7:57 p.m.</p> |
| | <p>The proposed District Local Control Accountability Plan was presented for first reading/information and will be presented for adoption at the June 27, 2016, Board meeting.</p> |
| <p>RESOLUTION 2015/16 NO. 674 ORDER OF BIENNIAL TRUSTEE ELECTION AND SPECIFICATIONS OF THE ELECTION ORDER FOR LOS ANGELES COUNTY</p> | <p>Adopted Resolution 2015/16 No. 674 Order of Biennial Trustee Election and Specifications of the Election Order for Los Angeles County, and authorized the Acting Superintendent or designee to execute the necessary documents.</p> |
| <p>RESOLUTION 2015/16 NO. 675 ORDER OF BIENNIAL TRUSTEE ELECTION AND SPECIFICATIONS OF THE ELECTION ORDER FOR ORANGE COUNTY</p> | <p>Adopted Resolution 2015/16 No. 674 Order of Biennial Trustee Election and Specifications of the Election Order for Los Angeles County, and authorized the Acting Superintendent or designee to execute the necessary documents.</p> |

**PUBLIC HEARING:
PROPOSED ADOPTED
2016/17 BUDGET**

Ms. Reynolds, Assistant Superintendent of Administrative Services, provided the Board of Trustees with an overview of the 2016/17 budget. She cautioned the Board regarding the deficient spending.

A Public Hearing was opened at 8:17 p.m. and no public comments were received. The Public Hearing was closed at 8:18 p.m.

The Adoption of the Proposed 2016/17 Budget was presented for first reading/information and will be presented for adoption at the June 27, 2016, Board meeting.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

**Purchase Order Report
2015/16 #11**

Approved Purchase Order Report 2014/15 #11, which lists all purchase orders, as attached, issued April 13, 2016, through May 17, 2016.

**Warrant Listing Report
2015/16 #11**

Approved Warrant Listing Report 2014/15 #11, which lists all warrants, as attached, issued April 25, 2016, through May 31, 2016.

**Approval of the Annual
Agreement The
Liquidation Company
(TLC Auctions) for
Sale/Disposal of Surplus
District Personal Property**

Approved the annual agreement with The Liquidation Company (TLC Auctions) for sale/disposal of surplus district personal property, and authorized the Acting Superintendent or designee to execute the necessary documents.

**Approval of Contract
with Los Angeles County
Office of Education for
the 2016/17 PC Products
Software**

Approved the contract with Los Angeles County Office of Education for the 2016/17 PC Products Software, ending June 30, 2017, at an amount not to exceed \$860 per month, and authorized the Acting Superintendent or designee to execute the necessary documents.

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| Approval of Contract with Los Angeles County Office of Education for the 2016/17 PeopleSoft Financial Systems | Approved the agreement with Los Angeles County Office of Education for the 2016/17 PeopleSoft Financial System Contract for the Fiscal Year Ending June 30, 2017, for an estimated fee of \$13,924.56, and authorized the Acting Superintendent or designee to execute the necessary documents. |
| Resolution 2015/16 No. 671 Regarding the Education Protection Account for the 2016/17 School Year | Adopted Resolution 2015/16 No. 671 regarding the Education Protection Account for the 2016/17 school year, as attached, and authorized the Acting Superintendent or designee to execute the necessary documents. |
| Resolution 2015/16 No. 672 Request for Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers | Adopted Resolution 2015/16 No. 672 request for Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers, as attached, and authorized the Acting Superintendent or designee to execute the necessary documents. |
| Resolution 2015/16 No. 673 Authorizing Temporary Cash Borrowing Between Funds | Adopted Resolution 2015/16 No. 673 authorizing Temporary Cash Borrowing Between Funds, as attached, and authorized the Acting Superintendent or designee to execute the necessary documents. |
| Employer-Employee Relations/Personnel Report 2015/16 #11 | Ratified Employer-Employee Relations/Personnel Report 2015/16 #11, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees. |
| Resolution 2015/16 No. 670 Regarding Layoff and Reduction of Classified Personnel | Adopted Resolution 2015/16 No. 670 regarding Layoff and Reduction of Classified Personnel, as attached, and authorized the Acting Superintendent or designee to execute the necessary documents. |
| Approval of the Instructional Assistant – RSP Job Description | Approved the updated Instructional Assistant – RSP job description, as attached, and authorized the Acting Superintendent or designee to execute the necessary documents. |
| Approval of the Nutrition Services Bookkeeper Job Description | Approved the updated Nutrition Services Bookkeeper job description, as attached, and authorized the Acting Superintendent or designee to execute the necessary documents. |

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| Approval of the Nutrition Services Clerk Job Description | Approved the updated Nutrition Services Clerk job description, as attached, and authorized the Acting Superintendent or designee to execute the necessary documents. |
| Approval of the Systems Aide Job Description | Approved the updated Systems Aide job description, as attached, and authorized the Acting Superintendent or designee to execute the necessary documents. |
| Approval of Agreement with Approach Learning and Assessment Centers, Inc., dba Olive Crest Academy, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2016/17 School Year | Approved the agreement with Approach Learning and Assessment Centers, Inc., dba Olive Crest Academy, a nonpublic nonsectarian school, to provide special education services for two District students, for a total cost of \$83,660.80, for the 2016/17 school year, and authorized the Acting Superintendent or designee to execute the necessary documents. |
| Approval of Contract Between Los Angeles County Office of Education (LACOE) Instructional Technology Outreach Services and Meadow Green Elementary School for the 2016/17 School Year | Approved the contract between Los Angeles County Office of Education (LACOE) Instructional Technology Outreach Services and Meadow Green Elementary School, for a total cost not to exceed \$487.00 to be funded by Meadow Green Elementary School's Donation Fund, and authorized the Acting Superintendent or designee to execute the necessary documents. |
| Approval of Income Agreement with Orange County Department of Education, Agreement Number 42949, to Provide Tier One Positive Behavioral Intervention and Supports (PBIS) Team Training for Meadow Green Elementary School During the 2015/16 School Year | Approval of the Income Agreement with Orange County Department of Education, Agreement Number 42949, to provide Tier One PBIS Team Training for a five member team at Meadow Green Elementary School during the 2015/16 school year, for a total not to exceed \$2,700.00 to be paid from School Site Title I funds, and authorized the Acting Superintendent or designee to execute the necessary documents. |
| Approval of Consultant Agreement with Christy Lane Enterprises to Provide Dare to Dance Assembly at El Portal Elementary School on May 26, 2016 | Ratified the consultant agreement with Christy Lane Enterprises to provide a Dare to Dance Assembly on May 26, 2016, for El Portal Elementary School students, at a total cost of \$600.00 to be paid from El Portal's School Site Donation Funds, and authorized the Acting Superintendent or designee to execute the necessary documents. |

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

The Board of Trustees shared the eighth grade graduation led by Mrs. Takacs was amazing. The keynote speakers this year were phenomenal.

Mr. Schambeck shared that Fullerton Joint Union High School District reached a settlement agreement with the Teachers Association. Dr. Giokaris shared the teachers received a five percent increase for the 2015/16 school year retroactive to July 1, 2015, and for 2016/17 and 2017/18 a zero percent increase.

ADJOURNMENT

President Jones declared the meeting adjourned at 8:25 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

June 27, 2016