

LOWELL JOINT SCHOOL DISTRICT  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
April 6, 2015

**CLOSED MEETING** President Shackelford called the meeting to order at 6:30 p.m. at Meadow Green Elementary School, 12025 Grovedale Drive, Whittier, CA 90604. President Shackelford declared the meeting recessed to closed session at 6:31 p.m.

**CALL TO ORDER** President Shackelford reconvened the meeting to open session at 7:30 p.m.

The flag salute was led by Mr. Darin Barber, Board of Trustees Vice-President.

Trustees Present: Darin W. Barber, William A. Hinz, Brandon A. Jones, Fred W. Schambeck, and Anastasia M. Shackelford.

Trustees Absent: None.

Staff Present: Bonnie Bell, Superintendent; Sheri McDonald, Assistant Superintendent of Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.

**REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION** Mrs. Shackelford reported that in closed session, the Board of Trustees took action (5 – 0) to accept a claim for damages from representative of Student No. 911383.

Also, in closed session, the Board of Trustees took action (5 – 0) to suspend Employee No. FH8156828 for ten (10) work days without pay.

**INTRODUCTION/WELCOME** President Shackelford welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.

**ACKNOWLEDGEMENT OF CORRESPONDENCE** None.

**APPROVAL OF AGENDA** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the April 6, 2015, Board agenda.

**APPROVAL OF MINUTES** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the March 9, 2015, Board Meeting.

TOPICS NOT ON THE  
AGENDA

None.

TIMELY INFORMATION  
FROM THE BOARD  
AND  
SUPERINTENDENT

Dr. Bell thanked Liz Kaneshiro, Principal of Meadow Green Elementary School, for allowing us the use of the Meadow Green Multi-Use Room so that we might accommodate all of the attendees for tonight's meeting. Unfortunately, everyone will not be able to see the beautiful bulletin boards in the Board Room on STEM activities at Meadow Green designed by Cathy Milward and Leslie Mangold

Dr. Bell also shared that she had the wonderful opportunity to attend the La Habra Council PTA Honorary Service Awards. She stated, "It was such a pleasure to honor some of Lowell Joint's outstanding parents, volunteers and staff members. One of the highlights for the evening was the Rancho-Starbuck Jazz band. They were incredible and it was fun to watch the whispers in the room asking, *"Is this really a Junior High jazz band and not a High School?"* I know all of the attendees were impressed."

Also last week, Dr. Bell explained that the GCADemy program presented to the La Habra Rotary. Rancho-Starbuck teacher, Eric Chittum, a La Habra High School teacher, along with LHHS principal, Dr. Karl Zener, presented our first year implementing this engineering and design/build program that spans grades 7-14. (Fullerton Community College is also a partner) This program prepares students for a variety of programs including architecture, engineering, construction technology, and CAD drafting. Participants voiced extreme enthusiasm for our partnership in preparing students for these fields of study.

Dr. Bell further shared that on Friday, April 3, a Districtwide staff development day was held. This training was well attended and there was a variety of sessions for both certificated and classified staff. She personally thanked Dr. Sheri McDonald for her and her staff's work in coordinating the day's events. Dr. Bell announced staff will be seeking feedback regarding staff perceptions of the day through an online survey.

Lastly, Dr. Bell reminded the Board of Trustees that State Department staff are coming to Rancho-Starbuck for a site validation visit as part of the prestigious Gold Ribbon Award. The meet and greet begins at 7:30 am.

## SCHOOL REPORTS

Mr. Schambeck shared that El Portal Elementary School finished the month of March, with a Trimester 2 Awards Assembly. Students received many awards based on academics, character education, and attendance. Students also planted the El Portal School Garden with the Los Angeles Department of Public Works and it should be ready to harvest some vegetables by next month. *Science on the Go* will also be at the school this month to share information on *Prehistoric Life* with every grade level. All students look forward to these assemblies. Two Fridays are being set aside for MINDcraft activities, April 17 and April 24. Students will participate in Ceramics, Red Cross Safety, 3D design, Gardening and Composting, Yoga. In addition to these activities, Whittier Christian and La Habra High School students will be at El Portal to do a basketball clinic. The month of April will end with the annual Spring Fair on April 24. The fair will begin at 3:00 p.m. and end at 7:30 pm. It will be a family evening filled with carnival games, opportunity drawings, a silent auction, food, live music, and a lot of fun!

Mr. Hinz stated that Macy Elementary School month of April is filled with field trips. Macy students and staff especially wanted to thank the Macy PTA for their continued support to enrich the students' curriculum with these relevant field trips. The field trips that are planned or have taken place are: Fourth graders toured the San Gabriel Mission on April 1; Kindergarten will visit the KidSpace; Kindergarten through third grade Reflection participants will tour the Museum of Latin American Art this Wednesday; third grade students will visit Snow Creek and participate in an education walk on April 14; and lastly second graders are going to Knott's Berry Farm, to learn about dinosaurs, rocks and minerals on April 29. Thursday, April 2, Macy School recognized students who best showed the character education trait of Self-Control during the month of March for Macy's monthly awards assemblies. Finally, on Friday, May 1, the special education classes will attend the California State University, Fullerton, Special Games. Hundreds of special needs students from all over the Southern California area will participate in these athletic events. All students will receive free drinks, coupons, and a Special Games T-shirt. Common Core testing begins tomorrow April 8<sup>th</sup> at Macy. Our students and teachers have been diligently preparing for the new online assessments.

Mrs. Shackelford stated Jordan Elementary School's third grade students visited the California Science Center in Los Angeles, on March 19. The highlight of the field trip was a chance for the students to see the space shuttle, Endeavor. On March 20, Jordan held its 1<sup>st</sup> annual 5<sup>th</sup> vs. 6<sup>th</sup> grade March Madness basketball game. Both the sixth grade girls' and boys' teams were victorious over their 5<sup>th</sup> grade counterparts. A special thank you to Mrs. Sachs, Mrs. Felton and Mr. Lauprecht for refereeing the games. Jordan will hold its monthly citizenship assembly, Friday, April 10, recognizing March's good citizens who demonstrated the character education trait of "Self-Discipline". The sixth grade students are looking forward to a field trip to the Natural History Museum in Los Angeles. This is planned for April 28.

SCHOOL REPORTS  
Continued

Mrs. Shackelford reported that Smarter Balanced State Testing has begun at Meadow Green School and will run through May. Teachers and students are adjusting to the computerized format of the State test. All is going well with this new assessment. The preschool classes will be taking a field trip to the Sonora High School farm to learn about farming and produce. Meadow Green will hold a PRIDE Assembly on April 10, to recognize Citizens of the Month for the Character Education traits of Self-Discipline and Self-Control as well as Responsibility. PRIDE Awards will also be presented to students who have shown improvement in academics and/or behavior. First graders will have an onsite "*Science on the Go*" Assembly on April 14, and Kindergarteners will travel to the LA Zoo on April 16. On April 17, the TK class will enjoy an onsite learning adventure from the Cabrillo Marine Aquarium. These activities are all sponsored by the Meadow Green PTA.

Mr. Jones shared that at Olita Elementary School on Thursday, April 2, many students were honored for their achievements at the school's monthly Citizenship Assembly. Students who have shown character education traits in Self-Control were recognized, along with those earning Math and Reading Club recognition. On Tuesday, April 7, the fourth graders will be going to the Wells Fargo Museum. They will experience a tour that shows how the first pioneers in California made their lives. A real stagecoach and antique household items will be on display for the students to get an up-close look. Get ready for Quartermania! Olita PTA is trying something new this year for Family Fun Night on Tuesday, April 14, is the first adventure. Many vendors will be on hand and there will be a variety of items to win. The school will serve dinner and enjoy a fun night with our families.

Mr. Barber stated Rancho-Starbuck Intermediate School begins the new Common Core State testing along with all of the elementary schools. Staff and students are looking forward to the experience of online assessments. April is also the month that Rancho-Starbuck welcomes incoming seventh graders as they take Honors placement tests for English Language Arts and Math. The school's competitive drumline competes this month on Saturdays and the choir and band will be performing at adjudicated festivals. The Fine Arts team also looks forward to being part of the Fine Arts Extravaganza on April 20 at the La Habra Community Center. A combined concert with elementary schools and La Habra High School will take place April 30. Top 100 takes place on April 28 and we look forward to Honoring our Top 50 seventh and top 50 eighth grade students.

RECOGNITION OF THE  
RANCHO LA HABRA  
REPUBLICAN WOMEN  
FEDERATED ESSAY  
CONTEST WINNERS

Dr. Bell introduced and thanked Dr. Spruston, Mrs. Walforth and Mrs. Averill, members of the Rancho La Habra Republican Women Federated, for organizing the essay contest for the District. These ladies read approximately 1,100 essays and had to choose one winner from each grade level.

Valerie Moreno, the first grade winner from Macy Elementary School; Ivan Salib, the second grade winner from Olita Elementary School; Frankie Galeana, the third grade winner from Jordan Elementary School; Kayley Roberts, the fourth grade winner from El Portal Elementary School; Nicole Worthington, the fifth grade winner from Macy Elementary School; Manshaa Verma, the sixth grade winner from Olita Elementary School; and Jaclyn Scoggins, the seventh grade winner, and Katie Greenler, the eighth grade winner, from Rancho-Starbuck Intermediate School. Each won the Rancho La Habra Republican Women Federated Essay Contest for their respective grade levels. They each read their “What the American Dream Means to Me” essay, except Valerie Moreno as she was unable to attend the Board Meeting, and were awarded a Certificate of Outstanding Achievement by President Shackelford.

RECESS

President Shackelford declared a recess at 8:03 p.m.

President Shackelford opened the meeting again at 8:13 p.m.

SUBMISSION OF  
WILLIAMS LITIGATION  
SETTLEMENT –  
QUARTERLY UNIFORM  
COMPLAINT REPORT  
FOR QUARTER  
JANUARY 1 –  
MARCH 31, 2015

Approved the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for quarter January 1 – March 31, 2015, as attached, and authorized the Superintendent or designee to execute any necessary documents.

RESOLUTION 2014/15  
NO. 638 PROCLAIMING  
APRIL 20 – 24, 2015, AS  
“PUBLIC SCHOOL  
VOLUNTEER WEEK”

It was moved, seconded and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2014/15 No. 638, recognizing April 20 – 24, 2015, as “Public School Volunteer Week,” and authorized the Superintendent or designee to execute the resolution.

APPROVAL OF THE  
2014/15 EXTENDED  
SCHOOL YEAR

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the 2014/15 extended school year program, and authorized the Superintendent or designee to execute the necessary documents.

UPDATED/REVISED  
BOARD POLICIES

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the following updated/revised Board Policies: Nondiscrimination in District Programs and Activities (BP 0410), Local Control Accountability Plan (BP 0460), Accountability (BP 0500), Uniform Complaint Procedures (BP 1312.3) and Tobacco-Free Schools (BP 3513.3), and authorized the Superintendent or designee to disseminate and update the necessary polices.

PUBLIC HEARING:  
INITIAL  
MANAGEMENT  
PROPOSAL FOR  
REOPENING  
CONTRACTUAL  
AGREEMENT WITH  
CALIFORNIA SCHOOL  
EMPLOYEES  
ASSOCIATION

Dr. Bell stated “in accordance with the 2013/16 Contractual Agreement between Lowell Joint School District and the California School Employees Association, the Lowell Joint School District Management is re-opening and proposing to negotiate contractual issues.

Article XXIX stipulates that for the 2014/15 and 2015/16 school years, the parties agree to limit reopener negotiations to only Article IX (Pay and Allowances), Article XXI (Benefits), and up to two other articles.”

Dr. Bell further stated “at this time, Management has not designated any other Articles to open.”

President Shackelford opened a Public Hearing at 8:17 p.m. and no public comments were received. The Public Hearing was closed at 8:18 p.m.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

Purchase Order Report  
2014/15 #9

Approved Purchase Order Report 2014/15 #9, which lists all purchase orders issued February 26, 2015, through March 27, 2015.

Warrant Listing Report  
2014/15 #9

Approved Warrant Listing Report 2014/15 #9, which lists all warrants issued February 27, 2015, through March 27, 2015.

Approval of Amended  
Contract Agreement with  
All City Management  
Services, Inc., for  
Crossing Guard Services  
for the 2015/16 School  
Year

Approved the amended contract with All City Management Services, Inc., providing crossing guard services for the 2015/16 school year, for an amount not to exceed \$8,570, and authorized the Superintendent or designee to execute the necessary documents.

Approval of  
Sale/Disposal of Surplus  
District Personal Property

Approved the sale/disposal of surplus District personal property, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement  
with Flewelling &  
Moody for Architectural  
Services

Ratified the agreement with Flewelling & Moody to perform architectural services for the various Division of State Architect compliance issues associated with the District’s existing portable classrooms, at the hourly rates included in the contract, and not to exceed \$40,000, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee  
Relations/Personnel  
Report 2014/15 #9

Ratified Employer-Employee Relations/Personnel Report 2014/15 #9, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Consultant Agreement with Mr. Jorge Montalvo to Provide After-School Coaching Services for the 2014/15 School Year	Ratified the consultant agreement with Mr. Jorge Montalvo to provide after-school coaching services for the 2014/15 school year. Mr. Montalvo will be paid \$700.00 at the end of each sport season coached, not to exceed \$700.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Carson Kjer to Provide After-School Coaching Services for the 2014/15 School Year	Ratified the consultant agreement with Mr. Carson Kjer to provide after-school coaching services for the 2014/15 school year. Mr. Kjer will be paid \$700.00 at the end of each sport season coached, not to exceed \$700.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Ms. Ashley Valencia to Provide After-School Coaching Services for the 2014/15 School Year	Ratified the consultant agreement with Ms. Ashley Valencia to provide after-school coaching services for the 2014/15 school year. Ms. Valencia will be paid \$700.00 at the end of each sport season coached, not to exceed \$700.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Wesley Sanchez to Provide After-School Coaching Services for the 2014/15 School Year	Ratified the consultant agreement with Mr. Wesley Sanchez to provide after-school coaching services for the 2014/15 school year. Mr. Sanchez will be paid \$700.00 at the end of each sport season coached, not to exceed \$700.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. John Watanabe to Provide After-School Coaching Services for the 2014/15 School Year	Ratified the consultant agreement with Mr. John Watanabe to provide after-school coaching services for the 2014/15 school year. Mr. Watanabe will be paid \$700.00 at the end of each sport season coached, not to exceed \$700.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Roman Pagano to Provide After-School Coaching Services for the 2014/15 School Year	Ratified the consultant agreement with Mr. Roman Pagano to provide after-school coaching services for the 2014/15 school year. Mr. Pagano will be paid \$700.00 at the end of each sport season coached, not to exceed \$1,400.00, from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

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Approval of Termination of Contract with *Free Speech, Inc.*, and Buy-Out of a Speech and Language Therapist from *Free Speech, Inc.*

Ratified the termination of contract with *Free Speech, Inc.*, and Buy-Out of a Speech and Language Therapist at a cost of \$10,000 to *Free Speech, Inc.*, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Leverage Learning Group, Inc., to Provide Professional Development on April 3, 2015

Ratified the consultant agreement with Leverage Learning Group, Inc., to provide professional development on April 3, 2015, at a total cost of \$1,700, to be paid from Title II Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract with Key Data Systems to Provide Three Days of Professional Development for the 2014/15 School Year

Ratified the contract with Key Data Systems to provide 3 full days of on-site professional development during the 2014/15 school year, at a cost not to exceed \$7,500, to be paid from Title II Funds, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/  
SUPERINTENDENT  
COMMENTS

Mr. Barber shared that he was able to attend the Whittier Mayor's Prayer Breakfast. This event marked the 50<sup>th</sup> anniversary and the guest speaker was A.C. Green, retired American NBA basketball player.

ADJOURNMENT

President Shackelford declared the meeting adjourned at 8:19 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

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Clerk/President/Secretary to the Board of Trustees

Date Approved:

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