

LOWELL JOINT SCHOOL DISTRICT  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES  
December 8, 2014

- CLOSED MEETING** President Schambeck called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 6:31 p.m.
- CALL TO ORDER** President Schambeck reconvened the meeting to open session at 7:30 p.m.
- The flag salute was led by Dr. Bonnie Bell, Superintendent of Schools.
- Trustees Present: Darin W. Barber, William A. Hinz, Brandon R. Jones, Fred W. Schambeck, and Anastasia M. Shackelford.
- Trustees Absent: None.
- Staff Present: Bonnie Bell, Superintendent; Sheri McDonald, Assistant Superintendent of Instruction; and Andrea Reynolds, Administrative Assistant of Administrative Services.
- INTRODUCTION/  
WELCOME** President Schambeck welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.
- REPORTING OUT  
ACTION (IF ANY)  
TAKEN IN CLOSED  
SESSION** None.
- ACKNOWLEDGEMENT  
OF CORRESPONDENCE** Mr. Barber stated he received correspondence from a teacher that thanked the Board of Trustees for holding stakeholder meetings for the selection of the Superintendent of Schools.
- APPROVAL OF  
AGENDA** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the December 8, 2014, Organizational Board agenda.
- APPROVAL OF  
MINUTES** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the November 3, 2014, Board Meeting.
- CEREMONIAL OATH  
OF OFFICE FOR NEWLY  
APPOINTED BOARD OF  
TRUSTEES MEMBERS** Mr. Darin W. Barber, Mr. William A. Hinz, and Mrs. Anastasia M. Shackelford recited the Oath of Office, from Mr. Fred W. Schambeck, for the November 3, 2014, election. The three incumbents were re-elected with no contest.

ORGANIZATION OF  
THE BOARD OF  
TRUSTEES

Every December an organization meeting is held to establish the upcoming year.

Election of President

It was moved, seconded, and carried by unanimous vote, (5 – 0), for Mrs. Anastasia Shackelford to serve as President of the Board of Trustees for the 2015 organizational year.

President Schambeck expressed it was a pleasure serving as President and thanked everyone for their support.

Mrs. Shackelford accepted the gavel from Mr. Schambeck.

Election of Vice-  
President

It was moved, seconded, and carried by unanimous vote, (5 – 0), for Mr. Brandon Jones to serve as Vice-President of the Board of Trustees for the 2015 organizational year.

Election of Clerk

It was moved, seconded, and carried by unanimous vote, (5 – 0) for Mr. Darin Barber to serve as Clerk of the Board of Trustees for the 2015 organizational year.

Appointment of the  
Superintendent as  
Secretary to the Board  
of Trustees

Per Education Code 35025 and Board Bylaw 9122, it was moved, seconded, and carried by unanimous vote, (5 – 0), for Dr. Bonnie Bell to serve as Secretary to the Board of Trustees for the 2015 organizational year.

Adoption of Schedule  
of Regular Meetings of  
the Board of Trustees  
of the Lowell Joint  
School District, 2015  
Organizational Year

It was moved, seconded, and carried by unanimous vote, (5 – 0), to adopt the schedule of regular meetings of the Board of Trustees for the 2015 organizational year, as attached.

Election of Member to  
Serve on the  
Nominating  
Committee for the  
Los Angeles County  
Committee on School  
District Organization  
for One Year

It was moved, seconded, and carried by unanimous vote, (5 – 0), for Mr. Darin W. Barber to serve on the Nominating Committee for the Los Angeles County Committee on School District Organization for one year.

Election of Member to Serve as an Alternate Member on the Nominating Committee for the Los Angeles County Committee on School District Organization for One Year

It was moved, seconded, and carried by unanimous vote, (5 – 0), for Mrs. Anastasia Shackelford to serve as an alternate on the Nominating Committee for the Los Angeles County Committee on School District Organization for one year.

Approval of “Certification of Signatures”

In accordance with the provisions of Education Code Sections 35143, 42632, and 42633, it was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the “Certification of Signatures.”

Election of Two Members to Serve on the Board of Directors of the Lowell Joint Education Foundation

It was moved, seconded, and carried by unanimous vote, (5 – 0), for Mr. Brandon Jones and Mrs. Anastasia Shackelford to serve as the two members on the Board of Directors of the Lowell Joint Education Foundation.

Election of a Member to Serve on the Whittier Area School Trustees Association

It was moved, seconded, and carried by unanimous vote, (5 – 0), for Mr. William Hinz to serve on the Whittier Area School Trustees Association for the 2015 organizational year.

RECESS

Mrs. Shackelford declared a recess at 7:45 p.m. Mrs. Shackelford reopened the meeting at 7:48 p.m.

TOPICS NOT ON THE AGENDA

None.

TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT

None.

## SCHOOL REPORTS

Mr. Schambeck reported that El Portal Elementary School's month of November ended with Kindergarten through second grade students celebrating their annual "Potlash Festival" on November 17. The second grade students performed a Readers' Theater about this Northwestern tradition. After the performances, all of the students adjourned to the blacktop area, and sat by their classes' tribal poster. They exchanged friendship necklaces by tribes, made butter for their corn muffins, and then joined hands to give thanks for all their blessings. Costco Wholesale has been partnering with El Portal in a before-school Volunteer Reading Program during this first semester of school. Costco Volunteers have read and worked on comprehension skills for one hour, weekly. Costco has invited all student participants and their parents to tour various departments, including the bakery, and will be treated to a pizza party at the conclusion of the visit on December 10. It is a wonderful partnership for the students and the Costco volunteers. El Portal's Holiday Program will be held on Thursday, December 11. There will be a dress rehearsal at 10:15 a.m. and then an evening performance beginning at 6:00 p.m. It is always the perfect way to begin the holiday season.

Mrs. Shackelford shared Jordan students have been doing a terrific job selling candy bars to raise money for technology. Their goal was to raise \$10,000, and Jordan is about halfway there. December's Stove's on Strike will be at "The Habit" restaurant in Whittier on Wednesday, December 8. On Friday, December 12, Jordan will have its monthly citizenship assembly recognizing students who demonstrated gratitude in the month of November. The holiday program will take place on Tuesday, December 16, and finally on Friday, December 19, students will celebrate the holidays with classroom parties.

Mr. Hinz stated that Macy held its monthly awards assemblies for the November Character Education theme of Gratitude on December 5. Macy second-graders will visit Knott's Berry Farm on December 17, in preparation for their upcoming Ancestry Report. The second-graders will rotate through colonial stations of candle making, knitting and sewing. Macy families will enjoy holiday song performances and skits from grades 4 – 6, on December 17, at 6:00 p.m. Every class will enjoy small holiday parties in their room; as the students await their time to go out and sing for families, friends, and loved ones. Then on Thursday, December 19, Macy families will enjoy grades K – 3 holiday song performances and skits. Holiday parties for these grade levels will be conducted while the children wait their turn to perform.

SCHOOL REPORTS  
Continued

Mr. Jones shared that on Friday, December 5, 2014, students at Olita Elementary School assembled to honor those earning Student of the Month and Citizen of the Month. The school also held a raffle for students who earned Star Cards throughout the month. During the week of December 8, 2014, the Olita PTA will offer a Santa's Workshop for the students. There will be many items for purchase and the students love to shop! Finally, get ready to get in the holiday spirit! Olita's upper grade students will perform the holiday sing program on Thursday, December 18. A dress rehearsal will be held at 10:30 a.m. on Thursday for the primary students to attend

Mrs. Shackelford shared that Meadow Green Elementary School held its PRIDE Assemblies on December 5, to recognize Citizen of the Month and PRIDE recipients for the months of October and November. Kindergarten was held at 10:30 AM, first through third grade was held at 11:00 AM, and fourth through sixth grade at 11:45 AM. Meadow Green sixth graders have been rehearsing diligently on a production of, "A Christmas Carol". There will be two shows on Friday, December 12, at 9 AM and 2 PM. All are invited to attend. Second graders will be taking a field trip to Heritage Museum on Friday, December 12. The trip is being funded by the Meadow Green PTA. The Meadow Green Holiday Program is calendared for Thursday, December 18. There will be a dress rehearsal show at 10 AM and an evening show at 6 PM.

Mr. Barber stated that Rancho-Starbuck Intermediate School on Tuesday, December 9, will host a special night at Barnes and Noble in Fullerton. While this evening event is planned as a fundraiser, it is also a chance for the drum line, band, and drama students to perform in the store. The long awaited Zombie Run takes place on Friday, December 12, in the afternoon. Students are eager to run and not be caught by the Zombies! On Monday, December 15, Rancho-Starbuck will host the Musical Spectacular! The band and choir will be performing together in the quad at 6:30 p.m. Dress warm, it is outside! The school's drama holiday performance is scheduled for December 16 at 6:30 p.m. Both the drama and choir/band will perform for students with modified performances during the day. Reach Circle meets again in December and will do a wonderful holiday project, filling Christmas bags with needed items for the homeless in Whittier.

PRESENTATION OF  
FIRST INTERIM  
REPORT 2014/15

Andrea Reynolds, Assistant Superintendent of Administrative Services, presented the First Interim Financial Report. Ms. Reynolds explained that this wasn't a routine First Interim presentation because the District has experienced revenue decline and "expenditure creep" since the adopted budget in mid-June. Due to the revenue decline and expenditure increase a "Qualified Certification" would be required. A "Qualified Certification" states that the district may not meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Ms. Reynolds informed the Board of Trustees of the requirement to establish a list of budget reductions as a result of a "Qualified" certification. A committee would be comprised and tasked with prioritizing cuts and reductions, if the Governor's budget that is set to be released mid-January, doesn't have additional revenues allocated to education.

It was moved, seconded, and carried by unanimous vote (5 – 0), to submit a "Qualified Certification" to the Los Angeles County Office of Education, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE  
ASSISTANT  
SUPERINTENDENT OF  
INSTRUCTION  
CONTRACT EFFECTIVE  
NOVEMBER 24, 2014,  
THROUGH JUNE 30,  
2016

It was moved, seconded and carried by unanimous roll call vote (5 – 0) to approve the Assistant Superintendent of Instruction contract for Dr. Sheryl McDonald, effective November 24, 2014, through June 30, 2016, and authorized the Superintendent or designee to execute the necessary documents.

Mr. Barber welcomed Dr. Sheryl McDonald as our new Assistant Superintendent of Instruction. Dr. McDonald shared that she was thrilled to be here, she had previously worked with Lowell Joint School District when she was part of the Orange County Department of Education.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

Purchase Order Report  
2014/15 #5

Approved Purchase Order Report 2014/15 #5, which lists all purchase orders issued October 15, 2014, through November 17, 2014.

Warrant Listing Report  
2014/15 #5

Approved Warrant Listing Report 2014/15 #5, which lists all warrants issued October 27, 2014, through November 24, 2014.

Approval of Resolution  
2014/15 BGT #1 – 6 for  
Budget Adjustment

Adopted Resolution 2014/15 BGT #1 – 6 for Budget Adjustment, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement  
with A & D  
Transportation, LP, for  
Field Trip Transportation  
Services, As Needed

Ratified the agreement with A & D Transportation, LP, for field trip transportation services, as needed, from December 1, 2014, through June 30, 2015, and authorized the Superintendent or designee to execute the necessary documents.

Approval for Sale/Disposal of Surplus District Personal Property	Ratified the sale/disposal of surplus District personal property, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Employer-Employee Relations/Personnel Report 2014/15 #5	Ratified Employer-Employee Relations/Personnel Report 2014/15 #5, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.
Approval of Additional Individual Service Agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Services for the 2014/15 School Year	Approved the Individual Service Agreement for the following student, Student Number: 1052283598, to be added to the current contract with Mary Kay Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide occupational and physical therapy services for the 2014/15 school year, and authorized the Superintendent or designee to execute the agreement.
Approval of Agreement with Rossier Park Jr./Sr. High School, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2014/15 School Year	Ratified the agreement with Rossier Park Jr./Sr. High School, a nonpublic nonsectarian school, to provide special education services for a District student, at the total of \$26,920.50, from October 21, 2014, through June 30, 2015, and authorized the Superintendent or designee to execute the agreements.
Approval of Amendment to Independent Consultant Agreement with Hiddleson Listening, Language, and Speech Center, to Provide Compensatory Auditory Verbal Therapy (AVT) Services for the 2014/15 School Year	Ratified the amendment to Independent Consultant Agreement with Hiddleson Listening, Language, and Speech Center, to provide compensatory auditory verbal therapy, include the provision of compensatory Auditory Verbal Therapy services during the 2014/15 school year, for an estimated total cost not to exceed \$11,500.00, and authorized the Superintendent or designee to execute the agreement.
Approval of Amendment to Agreement with Approach Learning and Assessment Centers, Inc., dba Olive Crest Academy, a Nonpublic Nonsectarian School, for the 2014/15 School Year	Ratified the amendment to the agreement with Approach Learning and Assessment Center, Inc., dba Olive Crest Academy, a nonpublic nonsectarian school, to provide special education services for a District student, for an additional cost for speech services of \$660.00 with a new total cost of \$218,445.00, from July 1, 2014, through June 30, 2015, and authorized the Superintendent or designee to execute the agreement.

Approval of Contract with Los Angeles County Office of Education for Processing District's School-Based Medi-Cal Administrative Activities Program for the 2014/15 School Year

Ratified the contract with Los Angeles County Office of Education for processing the District's School-Based Medi-Cal Administrative Activities for the 2014/15 school year, with processing fees ranging from 10 to 15 percent, and authorized the Superintendent or designee to execute the agreement.

Approval of Consultant Agreement with Horizon Intertainment, LLC, to Provide an Anti-Bullying Assembly for the 2014/15 School Year

Ratified the consultant agreement with Horizon Intertainment, LLC, to provide Teen Truth, an Anti-Bullying Assembly for Rancho-Starbuck Intermediate School, for the 2014/15 school year, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/  
SUPERINTENDENT  
COMMENTS

Mrs. Shackelford stated that Academic Excellence Day was changed from Saturday, February 28, 2015, to Saturday, February 21. Another change is that Rancho-Starbuck Intermediate School will only be participating in the Quiz Bowl, and with that change, fourth-grade students will now be part of this great day.

Mr. Hinz shared that the recent retirement reception of Dr. Patricia Howell went very well. The Board of Trustees thanked Rosie Blankenship, Executive Assistant to the Superintendent, for such a nice evening.

Dr. Bell shared that she completed her ninth day with the District and everyone has been very welcoming. Dr. Bell is truly joyous and thankful to be part of the District.

ADJOURNMENT

President Shackelford declared the meeting adjourned at 8:32 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

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Clerk/President/Secretary to the Board of Trustees

Date Approved:

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