

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
August 5, 2013

CLOSED MEETING	President Hinz called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Hinz declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	President Hinz reconvened the meeting to open session at 7:30 p.m. The flag salute was led by Tiffany Rudek, Assistant Superintendent of Instruction. Trustees Present: Darin W. Barber, William A. Hinz, Brandon R. Jones, Fred W. Schambeck, and Anastasia M. Shackelford. Trustees Absent: None. Staff Present: Patricia A. Howell, Superintendent; Andrea Reynolds, Assistant Superintendent of Administrative Services; and Tiffany Rudek, Assistant Superintendent of Instruction
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	This evening in closed session, the Board took action (5 – 0) to approve claim 2013/14-001. The Board took action (5 – 0) to deny claim 2013/14-002. The Board also took action (5 – 0) to deny a personal unpaid leave of absence to employee #CH7947391.
INTRODUCTION/ WELCOME	President Hinz welcomed CSEA President Darleene Pullen, LJEAs President Allison Fonti, and guests.
ACKNOWLEDGEMENT OF CORRESPONDENCE	None.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the August 5, 2013, agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the June 18, 2013, Board meeting.
TOPICS NOT ON THE AGENDA	None.

**TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT**

Dr. Howell shared that the La Habra Rotary Club donated 250 backpacks filled with school supplies for our District and La Habra City School District. The Rotarians each donated school supplies and their time to fill the backpacks one afternoon here at the District Office. A total of 125 backpacks were distributed among the six schools in the District and the efforts of the Rotarians are very much appreciated. A special thank you to Mrs. Belinda Kahn for spearheading the backpack drive.

Dr. Howell thanked the Maintenance and Custodial staff members for all their hard work this summer to ensure that all classrooms were cleaned. The team also remodeled and cleaned the art room at Rancho-Starbuck Intermediate School.

The technology team, Mr. Gaviola and Mr. Deocales, are making progress with the telephone upgrade project. The construction is just about done and the phones will be switched from the old system to the new system.

Dr. Howell shared that the work on the bulletin boards in the Board Room is from students who were enrolled in the Extended School Year Program. Thank you to Mrs. Sandy Jan, Guidance Secretary, for collecting the student work and to Mrs. Holly Wolfe, IMC Clerk, for decorating the bulletin board.

Dr. Howell also thanked Darleene Pullen, CSEA President; Allison Fonti, LJEA President; and their respective negotiating teams for working collegially during negotiations. Everyone has had a great attitude and the teams made great progress on contract language that was not monetary. Both bargaining units have agreed to wait to discuss monetary language until guidance from the state is received regarding the Local Control Funding Formula.

SCHOOL REPORTS

None.

**STATE BUDGET
UPDATE**

Ms. Andrea Reynolds, Assistant Superintendent of Administrative Services, provided the Board of Trustees with an update of the state budget and how the Local Control Funding Formula will affect the district and other school districts when fully implemented in 2020/21.

**SELECTION OF 7TH
AND 8TH GRADE CORE
LITERATURE NOVELS**

Mrs. Rudek shared the proposal to add the core literature novels, as attached, for the 7th and 8th grade English/Language Arts curriculum for the 2013/14 school year.

The proposed 7th and 8th grade core literature novels are presently on display in the Instructional Materials Center (IMC) at the District Office for Review by any interested persons. The core novels will be recommended for adoption at the September 16, 2013, Board meeting.

**SELECTION OF 7TH
AND 8TH GRADE
MATHEMATICS
TEXTBOOKS**

Mrs. Rudek shared the proposal to add the District Mathematics curriculum, as attached, for 7th and 8th grades for the 2013/14 school year.

The proposed basic textbooks were on display in the Instructional Materials Center (IMC) at the District Office for Review by any interested persons.

It was moved, seconded, and carried by unanimous vote (5 – 0), to adopt the selection of 7th and 8th grade mathematics textbooks, and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve/ratify the following items, under a consent procedure.

Approval of Agreement with School Services of California, Inc., to Provide Consulting Services Related to Fiscal Budget to the 2013/14 School Year

Approved the agreement with School Services of California, Inc., to provide consulting services related to the fiscal budget for the 2013/14 school year, in an amount not to exceed \$2,460 (plus expenses defined in the contract), and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Whittier Christian High School for Transportation Services

Ratified the agreement with Whittier Christian High School for daily transportation of special education students and occasional field trip transportation for the 2013/14 school year, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Trust Subscription Agreement with American Fidelity Assurance Company, District's Third Party Administrator for Section 125 Plan, and Delegate Future Updates to the Plan Document to the Superintendent or Designee

Approved the Trust Subscription Agreement with American Fidelity Assurance Company, District Third Party Administrator for its Section 125 plan, and authorized the Superintendent or designee to execute the necessary documents and any future plan amendments to comply with federal or state regulations.

Approval of Deferred Compensation Plan Adoption Agreements and Administration Contracts with SchoolsFirst Federal Credit Union and National Benefit Services, District's Third Party Administrator, and Delegate Future Updates to the Plan Document to the Superintendent or Designee

Approved the deferred compensation plan adoption agreements and administration contracts, as listed below,

1. SchoolsFirst Federal Credit Union/National Benefit Services, LLC 457(b) Prototype Plan Adoption Agreement;
2. SchoolsFirst Federal Credit Union 403(b) Prototype Plan Adoption Agreement;
3. Service Agreement with SchoolsFirst Federal Credit Union and National Benefit Services 403(b) Plan;
4. Service Agreement with SchoolsFirst Federal Credit Union and National Benefit Services 457(b) Plan;

with SchoolsFirst Federal Credit Union and National Benefit Services, District Third Party Administrator, and authorized the Superintendent or designee to execute the necessary documents and any future plan amendments to comply with federal or state regulations.

Approval of Nutrition Services Contract Agreement with Heartland Payment Systems as Part of the National School Lunch Program

Ratified the Nutrition Services Contract Agreement with Heartland Payment Systems, as part of the national school lunch program, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Nutrition Services Contract Agreement with Domino's Pizza as Part of the School Lunch Program

Approved the Nutrition Services Contract Agreement with Domino's Pizza, as part of the national school lunch program, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Nutrition Services Contract Agreement with JoJo's Pizza as Part of the School Lunch Program

Approved the Nutrition Services Contract Agreement with JoJo's Pizza, as part of the school lunch program, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Nutrition Services Contract Agreement with A & R Wholesale Distributors, Inc., as Part of the School Lunch Program

Ratified the Nutrition Services Contract Agreement with A & R Wholesale Distributors, Inc., as part of the school lunch program, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Nutrition Services Contract Agreement with P & R Paper Supply Company as Part of the School Lunch Program

Ratified the Nutrition Services Contract Agreement with P & R Paper Supply Company, as part of the school lunch program, and authorized the Superintendent or designee to execute the necessary documents.

Authorization for the Nutrition Services Department to Renew Bid No. 10 (08-09) with Gold Star Foods, Formerly ASR Food Distributors, Inc., for the 2013/14 School Year

Ratified the authorization for the Nutrition Services Department to renew Bid No. 10 (08-09) with Gold Star Foods, formerly ASR Food Distributors, Inc., and authorized the Superintendent or designee to execute the necessary documents.

Approval to Renew the Nutrition Services Contract with Gold Start Foods, Formerly ASR Food Distributors, Inc., for the Purchase of Fresh Produce and Frozen Foods

Ratified the authorization for the Nutrition Services Contract to renew the piggyback bid No. 01-6.30-11 with Gold Star Foods, formerly ASR Food Distributors, Inc., for the purchase of fresh produce and frozen foods, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2013/14 #1

Ratified Employer-Employee Relations/Personnel Report 2013/14 #1, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Resolution 2013/14 No. 603, Regarding Layoff and Reduction of Hours of Classified Personnel

Adopted Resolution 2013/14 No. 603, Regarding Layoff and Reduction of Hours of Classified Personnel, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Student Teaching Agreement with Whittier College

Ratified the student teaching agreement with Whittier College for the 2013/14 school year, and authorized the Superintendent or designee to execute the necessary documents.

**BOARD MEMBER/
SUPERINTENDENT
COMMENTS**

Mr. Schambeck stated that the District had a very busy short summer. With security upgrades at most of the school sites and routine summer cleaning done during the summer, the Maintenance and District staff members should be commended for their part.

Mrs. Shackelford stated that she is pleased with the security upgrades because the schools look more secure.

Mr. Schambeck shared that the gates that were put up routes visitors to and through the school office instead of the campus.

ADJOURNMENT

President Hinz declared the meeting adjourned at 8:18 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2013