

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

March 4, 2013

CLOSED MEETING	President Hinz called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Hinz declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	President Hinz reconvened the meeting to open session at 7:30 p.m. The flag salute was led by Martha Leonard, Macy Elementary School parent. Trustees Present: Darin W. Barber, William A. Hinz, Brandon R. Jones, Fred W. Schambeck, and Anastasia M. Shackelford. Trustees Absent: None. Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent for Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
INTRODUCTION/WELCOME	President Hinz welcomed CSEA President Darleene Pullen, LJEACo-President Allison Fonti, and guests.
ACKNOWLEDGEMENT OF CORRESPONDENCE	Mr. Hinz received correspondence from the Los Angeles County School Trustees Association requesting support.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the March 4, 2013, agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the February 4, 2013, Board meeting.
TOPICS NOT ON THE AGENDA	A parent shared concern about the Macy Elementary School parking lot. A parent shared their concern about the lockdown procedures.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Dr. Howell shared that with the recent “Heart to Heart” campaign \$3,363 was raised. All funds raised will be donated to Sandy Hook Elementary School in Newtown, Connecticut.

Dr. Howell also shared that on March 14, 2013, Rancho-Starbuck Intermediate School will be hosting a California Distinguished School Team visit. The staff members have been working hard to ensure the campus is ready for this visit.

The Lowell Joint Education Foundation has a couple of events coming up. First, the 8th Annual Golf Classic and Dinner is scheduled for March 11, and secondly, Academic Excellence Day is scheduled for March 23, 2013.

SCHOOL REPORTS

Mr. Shackelford shared that Meadow Green Elementary School fourth graders have been practicing writing all year and are prepared to take the STAR Writing Test on Tuesday, March 5. Meadow Green PTA is sponsoring a Mother-Son Bowling event on March 10, and a Father-Daughter Dance is scheduled for March 28. Fifth graders will be going to the Griffith Park Observatory on March 13. PTA is funding this field trip. Fifth grade will also attend a *Science on the Go* assembly on March 19 and March 27. The assemblies will be focused on fifth grade standards content. PTA is also sponsoring an Animal Assembly on March 22, for all Meadow Green Students. Fifth and sixth graders will be participating in Academic Excellence Day on March 23, 2013. They will participate in Oral Presentation, Spelling, History/Social Studies, Science, and Mathematics.

Mr. Barber shared that Jordan Elementary School will hold their monthly Awards Assembly on Friday, March 8. Students will be recognized for exhibiting the best character education of honesty and truthfulness. Beginning today, March 4 through Tuesday, March 20, Jordan students will begin fundraising. Gourmet candy apples and fudge will be sold to raise money for field trips and other activities. On Thursday, March 14, you will be seeing double at Jordan, as it is their annual Twins Day.

Mr. Hinz stated that on Friday, March 1, Macy honored those students who were best able to meet the character education theme of honesty and truthfulness at its monthly Awards Assembly. In addition to the character education awards, Macy awarded 18 certificates to the Science Olympiad Team. These 18 students received gold! The Macy PTA will recognize this year’s recipients for Honorary Service and Very Special Person Awards. The recipients will be surprised at the Thursday, March 7, night meeting and their families will be present. After a biography speech is read in their honor; a cake, certificate, and flowers will be presented to each. We will also place each recipient’s name on our HSA/VSP Oak Plaque that hangs in the Macy office. Macy PTA is excited about hosting its Annual Fun Run on Wednesday, March 13, where students (represented by red-white-blue t-shirts) run for 20 minutes to show a commitment to healthy choices and healthy lifestyles, while raising funds for Macy’s PTA.

SCHOOL REPORTS
Continued

Mr. Schambeck shared that El Portal Elementary School had a birthday party on March 1 celebrating Dr. Seuss' birthday. All parents were invited to join us before school for birthday cake and coffee served by the La Habra High School Football team players. After the Pledge of Allegiance, we sang Happy Birthday to Dr. Seuss. We also had a special lunch menu of Green Eggs and Ham. Students were allowed to dress up as their favorite Dr. Seuss character and wear their *Cat in the Hat* hat and white gloves. Students read their favorite Dr. Seuss books with their big/little buddies during the day. This has become one of our favorite parties at El Portal. The fourth grade students will take their writing portion of the STAR test on Tuesday, March 5. We have 14 intervention SOAR sessions in place which began on March 5 and will continue every Tuesday and Wednesday for the entire month. March 7 will be El Portal's third annual K-2 Shamrocks and Spuds celebration. Students will begin the celebration with a Readers' Theater, then rotate through seven different stations, eat Tater Tots, find their gold coin, paint their shamrock, and then have a dance finale on the blacktop. The annual Mother Daughter Tea, for all fifth grade girls will be held on March 21 this year. This is always a wonderful evening.

Mr. Jones presented Olita Elementary School second grade students visited the L.A. County Natural History Museum on Thursday, February 28. There was plenty to see and do at the museum. The second graders enjoyed seeing the huge T-Rex as they walked into the Museum. Olita students enjoyed the voices and sound effects from Michael Pritchard's Assembly Dealing with Bullies. The students learned about what to do if you are being bullied and also what to do when you see someone else being bullied. We have focused on this topic all year, and this assembly was a great reminder to treat everyone as you would like to be treated. Tomorrow, Tuesday, March 5, at 6:00 p.m., Olita PTA is hosting Movie Night. The movie is yet to be determined, but is sure to be a great family film. The sixth grade students will sell refreshments to raise money for their end of the year party.

Lastly, Mr. Hinz shared that at Rancho-Starbuck Junior High School's registration for high school is happening at La Habra and Sonora High School's with a parent/student registration evening. La Habra and Sonora High School staff will answer questions and help with registration. Registration packets will be picked up at Rancho later this month. Rancho-Starbuck has a full slate of activities for Academic Excellence Day. Students have all been getting ready for Social Studies, Science, Math, Drama, Spelling and the Academic Bowl. March is Rancho Nation Boot Camp month. The teachers performed a great skit for the kick off today. This exciting event, complete with academic and physical games, takes place on April 3. Our competitive drumline will perform in competitions this month on March 9, 16, 23, and 31. Our band will also be attending a festival this month.

APPROVAL OF THE
REVISED 2013/14
STUDENT ATTENDANCE
CALENDAR

Dr. Howell shared that due to Fullerton Joint Union High School District moving their 2013/14 spring break by one week due to mandatory state testing during this period, it is necessary to revise the previously adopted calendar and make the following revisions:

- End of Third Quarter – changed from March 14 to March 7
- K – 8 Parent Conferences – changed from Thursday, March 27, and Friday, March 28, to Thursday, March 20, and Friday, March 21
- Spring Recess – changed from Monday, March 17, through Friday, March 21, to Monday, March 24, through Friday, March 28

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt the Revised 2013/14 Student Attendance Calendar, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2012/13
NO. 590, PROCLAIMING
MARCH 3 – 9, 2013, AS
“WEEK OF THE SCHOOL
ADMINISTRATOR”

The State of California has declared in Education Code Section 44015.1, the first full week of March as the “Week of the School Administrator.” All school leaders in Lowell Joint School District are to be commended for contributions they make to successful student achievement.

It was moved, seconded and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2012/13 No. 590 proclaiming March 3 – 9, 2013 as, “Week of the School Administrator,” and authorized the Superintendent or designee to execute the resolution.

PRESENTATION OF
SECOND INTERIM
REPORT 2012/13

Ms. Andrea Reynolds, Assistant Superintendent of Administrative Services, reported to the Board of Trustees that a “Positive Certification” was required to be submitted, per Education Code Sections 35035(g), 42130, and 42131, to the Los Angeles County Office of Education (LACOE) for the reporting period.

It was moved, seconded, and carried by unanimous vote, (5 – 0) to adopt the 2012/13 Second Interim Report with a “Positive Certification” for the reporting period. A “Positive Certification” means that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

RESOLUTION 2012/13
NO. 591, RELEASE OR
NON-REELECTION OF
TEMPORARY
CERTIFICATED
EMPLOYEES
(EDUCATION CODE
SECTION 44954)

It was moved, seconded, and carried by unanimous vote (5 – 0) that Resolution 2012/13 No. 591, Release or Non-reelection of Temporary Certificated Employees (Education Code Section 44954), be adopted, and authorized the Superintendent or designee to execute the necessary documents.

21ST CENTURY
LEARNING
PRESENTATION

Mrs. Rudek, Assistant Superintendent of Instruction, presented how Common Core State Standards prepare students for the 21st Century. Mrs. Rudek shared how the Common Core Standards differ from today's standards and how the standards are designed to be robust and relevant to the real world and prepare our students for the future, to compete successfully in the global economy. The Common Core State Standards are to be fully implemented in 2014/15, and the District is in process of meeting this timeline.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve/ratify the following items, under a consent procedure.

Purchase Order Report
2012/13 #8

Approved Purchase Order Report 2012/13 #8 which lists all purchase orders issued January 23, 2013, through February 8, 2013.

Warrant Listing Report
2012/13 #8

Approved Warrant Listing Report 2012/13 #8, which lists all warrants issued January 29, 2013, through February 25, 2013.

Approval of Agreement
with Quezada, Wong &
Associates, Inc., for Audit
Services

Ratified the agreement with Quezada, Wong & Associates, Inc., for audit services for the fiscal years ending June 30, 2013, 2014, 2015, and 2016, for an amount not to exceed \$21,000 per year, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Resolution
2012/13 BGT/2 #7 – 12
for Budget Adjustments

Adopted Resolution 2012/13 BGT/2 #7 – 12 for Budget Adjustments, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee
Relations/Personnel
Report 2012/13 #8

Ratified Employer-Employee Relations/Personnel Report 2012/13 #8, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of an Addendum
to the Contract with Inside
the Outdoors, Orange
County Department of
Education, to Provide a
Mt. San Antonio College
– Gabrielino Walk Field
Trip for the Third Grade
Students of Macy
Elementary School

Approved the addendum to the contract with Inside the Outdoors, Orange County Department of Education, to provide a Mount San Antonio College – Gabrielino Walk field trip for the third grade students of Macy Elementary School on March 22, 2013, at the cost of \$9.25 per student, not to exceed \$749.25 (81 students) to be paid from Inside the Outdoors grant funds and the Macy Elementary School PTA, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Hillside Education Center, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2012/13 School Year

Ratified the agreement with Hillside Education Center, a nonpublic nonsectarian school, to provide special education services for a District student, at the per-unit rate cost from February 5, 2013, through June 30, 2013, for a total cost of \$14,726.20, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Olive Crest Academy/Canal Street, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2012/13 School Year

Ratified the agreement with Olive Crest Academy/Canal Street Elementary School, a nonpublic nonsectarian school, to provide special education services for a District student, at the per-unit rate cost from January 15, 2013, through June 30, 2013, for a total cost of \$28,264.00, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mrs. Shackelford shared that Mrs. Cruz and Mrs. Saiva, Olita Elementary School teachers, did a fabulous job sharing tips on how to get your student motivated to do homework and how to help your student with homework.

Mr. Barber stated that college night at Rancho-Starbuck Junior High School was also fantastic. Rancho-Starbuck hosted Advance! On to College which provides informational workshops and presentations that provides students and parents the resources and tools necessary to pursue a college education.

Mr. Barber also expressed that Junior Achievement led by Marcia Chen, parent volunteer, is a wonderful experience for those students who chose to take this after-school class.

ADJOURNMENT

President Hinz declared the meeting adjourned at 8:45 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2013