

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
June 4, 2012

- CLOSED MEETING** President Barber called the meeting to order at 6:00 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Barber declared the meeting recessed to Closed Session at 6:01 p.m.
- CALL TO ORDER** President Barber reconvened the meeting to Open Session at 7:30 p.m.
- The flag salute was led by Allison Fonti, Lowell Joint Education Association Co-President.
- Trustees Present: Darin W. Barber, William A. Hinz, James A. Najera, Fred W. Schambeck, and Anastasia M. Shackelford.
- Trustees Absent: None.
- Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent for Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.
- REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION** The Board took the following action (5 – 0):
1. Suspend Employee # DJ6702361 for ten (10) work days without pay.
 2. Suspend Employee #MS1794124 for ten (10) work days without pay.
 3. Pay the Resolution Settlement Agreement for Student #910957 regarding OAH case #2012030592.
- INTRODUCTION/WELCOME** President Barber welcomed CSEA President Darleene Pullen, LJEA Co-President Allison Fonti, and guests.
- ACKNOWLEDGEMENT OF CORRESPONDENCE** None.
- APPROVAL OF AGENDA** It was moved, seconded, and carried by unanimous vote, (5 – 0) to revise the date of the minutes for the June 4, 2012, agenda.
- It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the revised June 4, 2012, agenda.
- APPROVAL OF MINUTES** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the May 7, 2012, Board meeting.

TOPICS NOT ON THE
AGENDA

A community member requested the amount of the Resolution Settlement Agreement for Student #910957 for OAH Case #2012030592; and shared his concern with the Board that they do not receive enough information to make informed decisions.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Mr. Schambeck shared that Meadow Green just celebrated their 50th Anniversary. The staff and community members did a great job and it was well attended.

SCHOOL REPORTS

Mr. Barber shared that Jordan Elementary School is looking forward to the monthly Citizenship Assembly on Friday, June 8, at 11:00 a.m. Jordan's annual talent show is scheduled for June 11, at 9:00 a.m. Students and staff members are looking forward to this event. The Jordan PTA will hold their annual Volunteer Tea Brunch at 10:00 a.m. On Thursday, June 14, at 9:00 a.m. is Jordan's End-of-the-Year Assembly. This assembly will recognize those students and classes that have exhibited spirit and character education throughout the whole year. On Friday, June 15, Jordan will have their PTA field day for all students and the sixth graders will enjoy their party.

Mrs. Shackelford shared that Olita Elementary School's Jog-a-thon was held on Friday, May 25. All students participated and had a great time. Mrs. Allsman put out a challenge to all students that if anyone could beat her in the number of laps, they would be invited to the "Pizza in the Park with the Principal." This special prize usually only goes to the top ten donators, but we had four students beat Mrs. Allsman. Our students donated over \$11,000.00 for our technology goal. On Friday, June 8, Olita School will hold a carnival. Each class is in charge of a game booth and there will be several vendors selling various items. The students are looking forward to playing games, winning prizes and having a wonderful time. On Thursday, June 14, Olita will hold their final citizenship assembly of the year. Sixth grade students who have upheld the highest of academic standards with the Presidential Academic Award will be honored. Students with perfect attendance for the entire year will also be recognized. Olita is looking forward to this special assembly.

Mr. Najera stated that El Portal Elementary School will hold their Volunteer Tea/Wonder of Reading celebration on June 8. Our students will be singing old show tune songs and the staff will provide refreshments to thank all of the wonderful people who have given so much time to El Portal this school year. The Wonder of Reading Volunteers will also be honored from the students they read with this year. June 12 will be our Final Awards Assembly beginning at 8:45 a.m. We will honor all of our students and say final good byes to our sixth grade class as a school. All students will wear all of the buttons they have accumulated/earned for their entire time they have been at El Portal on Wednesday, June 13. We will start the day with the 6th vs. staff baseball game, and after the game yearbooks will be passed out.

SCHOOL REPORTS

Continued

Mr. Schambeck reported Meadow Green is proud to again receive the California Business for Education Excellence Honor Roll Award for 2012. This is the fourth year in a row that Meadow Green has earned this recognition. A Volunteer Tea Breakfast will be held on June 7 at 7:45 AM in the multi-use for all of our school volunteers. Two PRIDE assemblies are scheduled for June. Citizenship, PRIDE, and Presidential awards will be distributed at the June 8 assembly, and on June 15, we will have our final PRIDE prize drawings for the school year. Sixth graders will have their celebration day on June 14, and end of the year class parties being held for all other grade levels on June 15.

Mr. Hinz stated that Macy Elementary School's PTA will host field trips again this month. To name a few, sixth grade students will attend the California Science Center and visit the Cleopatra exhibit; fifth grade students will visit the Nixon Library; fourth grade will visit the San Gabriel Environmental Center; third grade will visit Mt. Sac Wildlife Sanctuary; and second grade will visit Heritage Park. Macy's Volunteer Tea will be held on Thursday, June 7, in the multiuse room beginning at 9:30 a.m. This year's theme is "Western Volunteer Roundup." On Friday, June 8, Senior Friends Day begins at 9:30 a.m. in the quad. Macy students are looking forward to our upper and primary grade talent shows. The upper grade talent show will begin at 9:00 a.m. in the quad on Monday, June 11, and the primary grade talent show will also begin at 9:30 a.m. in the quad on Tuesday, June 12.

Lastly, Mr. Barber shared that Rancho-Starbuck Junior High School's Top 100 celebration takes place on Tuesday, June 5. The guest speakers are former Rancho students Jack Weir and Kelsey Chittum. We are looking forward to this special celebration at the La Habra Community Center. The drama production, a collection of poetry performances written by students, took place on June 1. Rancho's band, choir and drumline have been busy with final performances and concerts in May and June. We have a talented group of musicians at Rancho. The final awards assembly will take place on June 11 and yearbooks will be distributed that day. Graduation speakers have been chosen and graduation takes place on June 15.

RESOLUTION 2011/12
NO. 575, ORDER OF
BIENNIAL TRUSTEE
ELECTION AND
SPECIFICATIONS OF
THE ELECTION ORDER
FOR LOS ANGELES
COUNTY

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to adopt Resolution 2011/12 No. 575, Order of Biennial Trustee Election and Specifications of the Election Order for Los Angeles County, as attached, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2011/12
NO. 576, ORDER OF
BIENNIAL TRUSTEE
ELECTION AND
SPECIFICATIONS OF
THE ELECTION ORDER
FOR ORANGE COUNTY

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to adopt Resolution 2011/12 No. 576, Order of Biennial Trustee Election and Specifications of the Election Order for Orange County, as attached, and authorized the Superintendent or designee to execute the necessary documents.

EXPULSION PLAN
BETWEEN THE LOS
ANGELES COUNTY
OFFICE OF EDUCATION
AND LOWELL JOINT
SCHOOL DISTRICT FOR
THE
IMPLEMENTATION OF
EDUCATION CODE
SECTION 48926

It was moved, seconded, and carried by unanimous vote, (5 – 0), to approve the Expulsion Plan between the Los Angeles County Office of Education and Lowell Joint School District for the Implementation of Education Code Section 48926, and authorized the Superintendent or designee to execute the necessary documents.

NEW BOARD POLICIES

The District does not currently have a Board Policy regarding Anti-Bullying (Board Policy 5131.2) and Positive School Climate (Board Policy 5140). The proposed new Board Policies have been shared with representatives of the certificated and classified employee groups and administrators. Further input is welcome and the revised Board Policies will be included on the June 18, 2012, Board agenda for second reading and approval.

UPDATE/REVISED
BOARD POLICIES

The District must update current Board Policies and accompanying Administrative Regulations regarding: Nondiscrimination in District Programs and Activities (BP 0410); Uniform Complaint Procedures (BP1312.3); Acceptable Use of Technology and Electronic Information Resources (BP 4040); Wellness Policy (BP 5030); Interdistrict Attendance (BP 5117); Conduct (BP 5131); and Nondiscrimination/Harassment (BP 5145.3), with current regulations and procedures. The proposed updated/revised Board Policies have been shared with representatives of the certificated and classified employee groups and administrators. Further input is welcome and the revised Board Policies will be included on the June 18, 2012, Board agenda for second reading and approval.

REVISED BOARD
POLICY

The District must update current Board Policy 6163.4, Student Use of Technology with current regulations and procedures. A Public Hearing was open for comments and questions at 7:54 p.m. After hearing no comments or questions the Public Hearing was closed at 7:55 p.m.

The proposed revised Board Policy has been shared with representatives of the certificated and classified employee groups and administrators. Further input is welcome and the revised Board Policies will be included on the June 18, 2012, Board agenda for second reading and approval.

REPORT ON FINAL
FACILITY NEEDS
ASSESSMENT PLAN

Scott Gaudineer and David Mathison, representatives from Flewelling and Moody Architects, presented to the Board of Trustees the Final Facility Needs Assessment Plan.

The Final Facility Needs Assessment Plan identified additional site-specific findings and included the preliminary cost of the repairs/modernization for each of the schools and for each of the projects district wide.

A community member expressed his concern about the Board making decisions without enough information.

REPORT ON
COMMUNITY SURVEY

Mr. Alan Gafford, representative from George K. Baum & Company, presented the results of the community survey. The demographics of the survey included an equal percentage of male and female participants, 83 percent of those surveyed owned their home, 45 percent of those surveyed were over 55 years of age, and 62 percent had no school-aged children under 19 years of age living at home. Only 54 percent of those surveyed indicated support of a bond measure.

GOVERNOR'S MAY
REVISE BUDGET

Ms. Andrea Reynolds shared that Governor Brown's May Revise still recognizes January's projected \$9.2 billion State Budget shortfall has grown to \$15.7 billion in May, and even if the Governor's tax measure passes in November, there will still be a significant State budget problem. As a result the Governor proposes the following: more cuts to the non-Proposition 98 side of the Budget; more manipulations to reduce Proposition 98 actual funding; and flat funding if the taxes pass, big cuts if the taxes fail.

RESOLUTION 2011/12
NO. 571, UTILIZATION
OF CATEGORICAL
FUNDING FOR THE
2012/13 SCHOOL YEAR

The Budget Act of 2009 granted local school agencies the authority to use the funds received from the state for Tier III programs for "any educational purpose, to the extent permitted by federal law." The flexibility to transfer funds from these programs is authorized for five years, through 2014/15. A Public Hearing was opened at 8:46 p.m. and no public comments were received. The Public Hearing was closed at 8:47 p.m.

It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2011/12 No. 571, Utilization of Categorical Funding Flexibility for the 2012/13 school year, as attached, and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR	It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve/ratify the following items, under a consent procedure.
Purchase Order Report 2011/12 #11	Approved Purchase Order Report 2011/12 #11, which lists all purchase orders issued April 11, 2012, through May 10, 2012.
Warrant Listing Report 2011/12 #11	Approved Warrant Listing Report 2011/12 #11, which lists all warrants issued May 1, 2012, through May 22, 2012.
Approval of Annual Agreement with The Liquidation Company (TLC) for Sale/Disposal of Surplus District Personal Property	Ratified the annual agreement with The Liquidation Company (TLC) for sale/disposal of surplus district personal property, and authorized the Superintendent or designee to execute the necessary documents.
Authorization to Make Appropriation Transfers	Approved, in accordance with the provisions of Education Code Section 42601 the authorization for the County Superintendent of Schools to make appropriation transfers necessary at the close of the 2011/12 school year to permit payment of obligations.
Resolution 2011/12 No. 572, Authorizing Cash Borrowing for Temporary Transfers from the Los Angeles County Treasury	Adopted Resolution 2011/12 No. 572, Authorizing Cash Borrowing for Temporary Transfers from the Los Angeles County Treasury, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Resolution 2011/12 No. 573, Authorizing Temporary Cash Borrowing Between Funds	Adopted Resolution 2011/12 No. 573, Authorizing Temporary Cash Borrowing Between Funds, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Resolution 2011/12 No. 574, Request for Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers	Adopted Resolution 2011/12 No. 574, Request for Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Contract with Los Angeles County Office of Education for the 2012/13 PeopleSoft Financial System	Approved the contract with Los Angeles County Office of Education for the 2012/13 PeopleSoft Financial System Contract for the fiscal year ending June 30, 2013, at an estimated fee of \$13,842.58, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2011/12 #12

Ratified Employer-Employee Relations/Personnel Report 2011/12 #12, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Contract with Illuminate Education to Purchase the *Illuminate Data and Assessment Program*

Ratified the contract with Illuminate Education to purchase *Illuminate Data and Assessment Program* effective June 1, 2012, through June 30, 2015, with an option to terminate with 60 days notice. Funding for this expenditure will be covered by District's categorical program funds. Authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mr. Hinz and Mrs. Shackelford shared that the District's recent Open Houses were well attended.

Mr. Najera stated that he would not seek reelection in November but will seek election for the Fullerton Joint Union High School District Board of Trustees.

ADJOURNMENT

President Barber declared the meeting adjourned at 8:30 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2012