

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
January 10, 2012

CLOSED MEETING	President Barber called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	President Barber reconvened the meeting to open session at 7:30 p.m. The flag salute was led by Mrs. Tiffany Rudek, Assistant Superintendent for Instruction. Trustees Present: Darin W. Barber, William A. Hinz, James A. Najera (arrived at 8:05 p.m.), Fred W. Schambeck, and Anastasia M. Shackelford. Trustees Absent: None. Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent for Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
INTRODUCTION/ WELCOME	President Barber welcomed CSEA President Darleene Pullen, LJEA Co-President Allison Fonti, and guests.
ACKNOWLEDGEMENT OF CORRESPONDENCE	Mr. Barber stated that he received an anonymous letter from a parent, and expressed a thank you for sharing.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the January 10, 2012, agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the minutes from the December 5, 2011, Reorganizational Board meeting.
TOPICS NOT ON THE AGENDA	None.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Dr. Howell shared that the bulletin boards in the Board Room were prepared by Barbara Aguilar, ISP teacher, from Jordan Elementary School.

Dr. Howell also shared that Governor Brown released his 2012/13 Proposed State Budget. With the release, there is pressure to place new taxes on the November ballot to support education. If the taxes do not pass, K – 14 education will have budget cuts that will impact all districts. The proposed budget also eliminates all funding for home-to-school transportation and Transitional Kindergarten.

Mr. Hinz shared that he has had no response from Congressman Royce regarding the letter that was sent sharing that the District supported the reauthorization of the Elementary and Secondary Education Act/No Child Left Behind Act and stressed the need for the Federal government to eliminate Federal sanctions on schools and school districts that are already meeting the rigorous California accountability measures and to provide more local control in how Federal funds may be used.

SCHOOL REPORTS

Mr. Barber shared that Jordan Elementary School's PTA will host a Stoves on Strike's Night at Chili's in La Habra, on Imperial Highway, on January 11, from 3:00 p.m. to 10:00 p.m. Then on Friday, January 13, Jordan will hold their monthly Awards Assembly. The Assembly will begin at 11:00 a.m. On Tuesday, January 17, the PTA will have their monthly meeting at 8:45 a.m. in the Multi-use room. Students will be completing their District second quarter Benchmark Tests over the next three weeks.

Mr. Hinz stated at Macy Elementary School on Friday, January 13, the monthly award assemblies for the December character education theme of kindness will be held. Macy is also having a BBQ Lunch on Wednesday, January 25. Please join Macy for hot dogs, hamburgers, and corn. The first-grade students will explore Powder Canyon as part of their Science curriculum. Students will learn about habitats, plant and animal life cycles, food chains, and co-existing wildlife on Thursday, January 26. Students are looking forward to learning about Fossils on Friday, January 27 with *Science on the Go*.

Mr. Schambeck presented that Meadow Green Elementary School's monthly PRIDE assembly was held on January 6, to recognize Students of the Month for the character education trait of kindness. PRIDE recipients from each class were recognized for their efforts in developing and exhibiting responsibility. The focus for the month of January is goal setting. Meadow Green's annual Moms and Muffins Breakfast took place this morning in the multi-use room. Moms and other special adults were invited to share a muffin with their student before school began. A Meadow Green School Site Council meeting will be held in the office on January 18, 2012. Council members will discuss school programs, goals, safety, and upcoming events. Kindergarten students will enjoy a field trip to Centennial Farm on January 13, 2012. Third graders will also take a field trip on January 26, 2012, to the Aquarium of the Pacific. Students look forward to these experiences and appreciate PTA's support in making these trips possible.

SCHOOL REPORTS
Continued

Mrs. Shackelford began by stating that she had the privilege of attending the wonderful Christmas programs at the schools and praised the teachers and staff for such delightful performances. At Olita Elementary School teachers and students on Thursday, January 12, will return to school at 6:00 p.m. for Pajama Night. This is a fun night for everyone, as teachers read stories to the students and make crafts that go along with the theme. The night comes to a close with hot cocoa and cookies for all. On Thursday, January 19, the students will be visited by the *Science on the Go* organization for an assembly on fossils. The students and teachers always look forward to *Science on the Go* because they are always very informative. The presenters do a wonderful job of getting the students interested with pictures, real artifacts, and realia. At the end of each assembly, the students have an opportunity to walk by and touch the artifacts.

Mr. Hinz reported that El Portal Elementary School has two field trips this month. The sixth grade students will visit the Bower's Museum on January 4 and the first grade students will go to Mt. Conservatory, Powder Canyon, in La Habra Heights and hike the canyon on Friday, January 13. El Portal will also have our next Awards Ceremony on January 13, where the writing club will perform a Reader's Theater on kindness. "Where in El Portal is Ben Franklin?" will be celebrated on Tuesday, January 17. A Reader's Theater regarding Ben Franklin will be performed and of course El Portal students will spend the week looking for Ben Franklin. All prizes will be given out at recess. The Kids on the Block, an anti bullying assembly, is scheduled for January 19. The puppet show is always a hit and the students will learn, not only that it is okay to be different, but the different ways that bullying hurts others. Chinese New Year, the year of the Dragon, will also be celebrated on January 23. K-2 will do their Reader's Theater, fly their kites, and finish the celebration by eating rice with chop sticks and reading their 2012 fortune cookies.

Lastly, Mr. Barber shared that at Rancho-Starbuck Junior High School, 76 female students will attend the American Association of University Women's annual Math & Science Conference titled "Bridges to Tomorrow" held at Fullerton College on January 12. The conference focuses on careers in math and science for the new millennium. Girls' soccer and boys' basketball have begun as part of our after school sports program and each of the teams have games this month. Fifty students will travel to Junior Achievement headquarters to participate in a day-long simulation on money management on January 24. Kindness week with an emphasis on compassion toward others will culminate in a special assembly and parent night put on by Teen Truth Live on January 18 for parents and January 19 for the student assemblies.

SUBMISSION OF
WILLIAMS LITIGATION
SETTLEMENT –
QUARTERLY UNIFORM
COMPLAINT REPORT
FOR QUARTER
OCTOBER 1 –
DECEMBER 31, 2011

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the submission of Williams Litigation Settlement – quarterly Uniform Complaint Report for Quarter October 1 – December 31, 2011, reflecting zero complaints to the Los Angeles County Office of Education and the Orange County Department of Education.

BOARD POLICY 5141.7,
SUN SAFETY

The District does not currently have a Board Policy regarding Sun Safety (BP 5141.7). The proposed policy addresses the requirements as provided by the California School Boards Association, and has been shared with representatives of the certificated and classified employee groups and administrators.

Board Policy 5141.7, Sun Safety, (as attached) was presented for first reading/information.

APPROVE AGREEMENT
AND PROPOSAL WITH
GEORGE K. BAUM &
COMPANY TO ASSIST IN
THE POSSIBLE
ISSUANCE OF GENERAL
OBLIGATION BONDS
AND OTHER DEBT
INSTRUMENTS

It was moved, seconded, and carried by unanimous vote (4 – 0) to ratify the agreement and approve the proposal with George K. Baum & Company to assist in the possible issuance of general obligation bonds and other debt instruments, and authorized the Superintendent or designee to execute the necessary documents.

APPROVE AGREEMENT
WITH BOWIE,
ARNESON, WILES &
GIANNONE TO PROVIDE
GENERAL OBLIGATION
BOND COUNSEL
SERVICES FOR THE
POSSIBLE ISSUANCE OF
GENERAL OBLIGATION
BONDS

It was moved, seconded, and carried by unanimous vote (4 – 0) to ratify the agreement with Bowie, Arneson, Wiles & Giannone to provide general obligation bond counsel services for the possible issuance of general obligation bonds, with the initial bond fee costing \$27,000, subsequent issuances will cost \$20,000 per issuance, and out-of-pocket expenses not to exceed \$2,000, and all fees and expenses are contingent upon the successful issuances of general obligation bonds and payable from these bonds, and authorized the Superintendent or designee to execute the necessary documents.

PRESENTATION OF
INDEPENDENT AUDIT
REPORT FOR 2010/11

Education Code Section 41020.3 requires that by January 31 of each year, the governing body of each local education agency shall review, at a public meeting, the annual audit of the local education agency for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of corrections or plans to correct any exceptions.

Ms. Andrea Reynolds, Assistant Superintendent of Administrative Services, presented the annual audit of the Lowell Joint School District for 2010/11. The audit was conducted by the firm of Quezada & Company and revealed no findings.

IMPLEMENTING
COMMON CORE
STANDARDS IN
KINDERGARTEN AND
FIRST GRADE AND
ADDRESSING THE
LENGTH OF THE
KINDERGARTEN
SCHOOL DAY

Mrs. Tiffany Rudek, Assistant Superintendent of Curriculum, shared the differences between the current content standards and the Common Core Standards for Kindergarten and first grade. Mrs. Rudek stated that the Common Core Standards feature rigor, relevance, solving real-world problems, and emphasize informational text and expository writing, college and career anchor standards, algebraic foundations, and abstract reason.

Dr. Howell addressed the length of the Kindergarten school day with the advantages and disadvantages of an early/late bird and all-day Kindergarten schedule, what peer-reviewed research findings state, and facts about full-day Kindergarten. Dr. Howell recommended:

1. A 300-minute extended early/late bird option implemented at all schools

or
2. A 300-minute extended early/late bird option implemented at two or more schools AND an all-day Kindergarten program implemented at one or more schools

The 300 minute early/late bird Kindergarten program must include the following:

- Early birds attend from 8:30 a.m.-1:30 p.m.
- Late birds attend from 10:00 a.m.-3:00 p.m.
- Intervention program must be available for early birds from 1:30-2:30 p.m., Tuesday through Thursday
- During early and late bird small group time, instruction must be differentiated and designed to meet the diverse needs of the students

A teacher shared her thoughts and concerns with the length of the Kindergarten school day.

It was moved, seconded, and carried by unanimous vote (5 – 0) to table addressing the length of the Kindergarten School Day until the February 7, 2012, Board meeting.

APPROVAL OF
DISTRICT LOCAL
EDUCATION AGENCY
PLAN ADDENDUM

Mrs. Tiffany Rudek, Assistant Superintendent of Instruction, shared that the LEA Plan Addendum must address nine Essential Program Components (EPCs). The nine EPCs are designed to meet the needs of all students, including English Learners and students with disabilities. The EPCs are grouped into four clusters that address: (1) The implementation of the State Board of Education's adopted instructional materials for all students; (2) Professional development to ensure fidelity of implementation of the instructional programs for English/language arts and mathematics; (3) Monitoring systems for assessing the progress of students to achieve grade-level standards and for supporting teachers in effective instructional practices; and (4) fiscal support for the implementation of the EPCs.

In addition, school districts that have failed to meet Title III Annual Measurable Achievement Objectives (AMAOs) for two consecutive years are required to develop an Improvement Plan Addendum (IPA) that will ensure that the school district will meet AMAOs in the future.

The District Local Education Agency (LEA) Plan Addendum, including the Title III Plan Addendum, was approved (5 – 0), and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve/ratify the following items, under a consent procedure.

Purchase Order Report
2011/12 #6

Approved Purchase Order Report 2011/12 #6 which lists all purchase orders issued November 9, 2011, through December 12, 2011.

Warrant Listing Report
2011/12 #6

Approved Warrant Listing Report 2011/12 #6, which lists all warrants issued November 29, 2011, through December 29, 2011.

Approval of Agreement
with School Services of
California, Inc., for
Assistance Regarding
Utilization of Categorical
Program Funding

Ratified the agreement with School Services of California, Inc., to provide assistance regarding utilization of categorical program funding, at a cost not to exceed \$6,000, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee
Relations/Personnel
Report 2011/12 #7

Ratified Employer-Employee Relations/Personnel Report 2011/12 #7 as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Consultant
Agreement with
Ms. Katelyn Allsman to
Provide After-School
Coaching Services for the
2011/12 School Year

Ratified the consultant agreement with Ms. Katelyn Allsman to provide after-school coaching services for the 2011/12 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Mr. Preston Sachs to Provide After-School Coaching Services for the 2011/12 School Year

Ratified the consultant agreement with Mr. Preston Sachs to provide after-school coaching services for the 2011/12 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Mr. Will Peppard to Provide After-School Coaching Services for the 2011/12 School Year

Ratified the consultant agreement with Mr. Will Peppard to provide after-school coaching services for the 2011/12 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Mr. Roman Pagano to Provide After-School Coaching Services for the 2011/12 School Year

Ratified the consultant agreement with Mr. Roman Pagano to provide after-school coaching services for the 2011/12 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Mr. Justin Luzzi to Provide After-School Coaching Services for the 2011/12 School Year

Ratified the consultant agreement with Mr. Justin Luzzi to provide after-school coaching services for the 2011/12 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Acceptance of Gift/Donations

Ratified the acceptance of the gift/donation of stage lighting and dimmer panel with an approximate value of \$10,000 from Angstrom Lighting's donation, and authorized the Superintendent or designee to write a letter of appreciation to the donor.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mr. Schambeck shared that the Orange County Register on December 24, 2011, featured the Best of the Best, First-Team Selections of the All-County Football 2011. Two seniors who were highlighted are alumni of Lowell Joint School District.

Dr. Howell shared that the District has three Daughter of the American Revolution Essay Contest winners, one each from Olita and El Portal Elementary Schools and one from Rancho-Starbuck Junior High School. The winners will be invited to the February 7, 2012, Board Meeting to read their winning essays.

ADJOURNMENT

President Schambeck declared the meeting adjourned at 9:00 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2012