

Lowell Joint School District  
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES  
April 5, 2021 – 7:30 p.m.

## AGENDA

### I. Call to Order

6:30 p.m.

In compliance with Government Code 54953, the Board will use zoom teleconference for closed session Zoom meeting ID: 847 7214 0626. To get the passwords to join the meetings please email: [helpdesk@ljsd.org](mailto:helpdesk@ljsd.org).

### A. Comments from the Public

INFORMATION

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in I-A-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item III.

### B. Closed Session

6:30 p.m.

1. Pupil Personnel Matters/Advice from Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations)/Real Property/Liability Claims/Negotiations/ Public Employee Appointments – Discipline – Dismissal – Release (Government Code Section 54957)/ Employer/Employee Relations
2. Public Employee Negotiations – Certificated School Employees Association (LJEA)/ Classified School Employees Association (CSEA); Agency Negotiator: Mr. Coombs

3. Superintendent's Evaluation (Pursuant to Government Code Section 54957)

4. Regular Session

Approximately  
7:30 p.m.

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II. Preliminary Procedural – Board President

A. Salute to the Flag

B. Reporting Out Action (if any) Taken in Closed Session

C. Introductions and Welcome of Guests

D. Comments from the Public

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INFORMATION

2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under item III.

E. Acknowledgement of Correspondence to the Board

INFORMATION

F. Approval of Agenda

ACTION

G. Approval of Minutes from the March 1, 2021, Regular Board Meetings

ACTION

III. Topics Not on the Agenda

IV. Reports

INFORMATION

- A. Timely Information from Board and Superintendent – Board President
- B. Recognition of National Quilt Museum School Block Challenge
- C. Recognition of the 2021 Magna Award – Special Education Blue Ribbon Action Team

V. General – Jim Coombs

- A. Approval of Consultant Agreement with National Demographics Corporation for the Transition to a By-Trustee Area Election
- B. Resolution 2020/2021 No. 821, Recognizing April 20 – 24, 2021, as “Public School Volunteer Week”
- C. Submission of Williams Litigation Settlement – Quarter Uniform Complaint for Quarter 3, January 1–March 31, 2021
- D. Reaffirmation of the Citizens Bond Oversight Committee

ACTION/  
(RATIFICATION)

ACTION/  
(RESOLUTION)

ACTION

ACTION

VI. Business Services – Andrea Reynolds

- A. Presentation of Audit Report for 2019/20
- B. Approval of Authorization of Signatures

INFORMATION

ACTION

VII. Human Resources – Jim Coombs

- A. Ratification of Memorandum of Understanding with the Lowell Joint Education Association Hybrid/ Virtual Academy

ACTION/  
(RATIFICATION)

VIII. Educational Services – Sheri McDonald

No Items Except on Consent

IX. Facilities & Operations – David Bennett

- A. Approval of Professional Services Agreement, Hauffe Company Inc., (HCI) Division of State Architect (DSA) Inspections, Jordan Elementary School

ACTION

- B. Approval of Professional Services Agreement, All American Inspection Inc., Division of State Architect (DSA) Inspections, Jordan Elementary School Project ACTION
- C. Ratification of Professional Services Agreement with A-Tech Consulting for Hazardous Materials Survey, Testing, at Jordan Elementary School ACTION

X. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General - Jim Coombs

- 1. Acceptance of Gift/Donations ACTION/  
(RATIFICATION)
- 2. Approval of Ratified Memorandum of Understanding Placement Agreement between Grand Canyon University and Lowell Joint School District, Effective January 1, 2021 through June 30, 2025 ACTION/  
(RATIFICATION)
- 3. Approval of Memorandum of Understanding Placement Agreement between University of Southern California Rossier School of Education and Lowell Joint School District, Effective July 1, 2021 through June 30, 2025 ACTION
- 4. Approval of Memorandum of Understanding Internship Fieldwork Agreement between Chapman University and Lowell Joint School District, Effective August 1, 2021 through June 30, 2026 ACTION

B. Business Services – Andrea Reynolds

- 1. Purchase Order Report 2020/21 #9 ACTION/  
(RATIFICATION)
- 2. Warrant Listing Report 2020/21 #9 ACTION/  
(RATIFICATION)

- |      |   |                           |
|------|---|---------------------------|
| 3.   | Approval of Amended Agreement with American Express for Card Tokenization Services  | ACTION                    |
| 4.   | Approval of Agreement with Orange County Department of Education for Courier Services   | ACTION                    |
| C.   | Human Resources – Jim Coombs  |                           |
| 1.   | Employer-Employee Relations/Personnel Report 2020/21 #9 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees | ACTION/<br>(RATIFICATION) |
| 2.   | Approval of the Confidential Salary Schedule Adding the Assistant to the Superintendent’s Office  | ACTION/<br>(RATIFICATION) |
| D.   | Educational Services - Sheri McDonald   |                           |
| 1.   | Approval of Agreement with Kara Campbell to Provide Professional Development on April 2, 2021   | ACTION/<br>(RATIFICATION) |
| XI.  | Board Member/Superintendent Comments  | INFORMATION               |
| XII. | Adjournment   | ADJOURNMENT               |

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent’s Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday, May 3, 2021.