

**Superintendent's  
Recommended Budget  
Reductions for the  
2009/10 School Year**

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March 2, 2009

# 2008/09 State Budget Overview

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- Eliminates COLA of 5.66% (0.68% of which was originally included in State Budget)
- Additional reduction of Base Revenue Limit by approximately 2.63%
- Reduces selected categorical funds by 15.4%
- Provides some flexibility in categorical funding
- Small changes in CSR penalties
- February and June apportionments will not be received until July, and July and August apportionments will not be received until October

# 2009/10 State Budget Overview

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- Eliminates COLA of 5.02%
- Additional reduction of Base Revenue Limit by approximately 1%
- Reduces selected categorical funds by 4.5%
- Provides some flexibility in categorical funding
- Small changes in CSR penalties
- February and June apportionments will not be received until July, and July and August apportionments will not be received until October

# Steps Taken to Address Governor's Proposed Budget

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- Formation of District Budget Advisory Committee
- Role of Committee
  - Examine District unrestricted and restricted funds for possible areas of cuts
  - Brainstorm creative ways to generate savings
  - Make recommendations to the Superintendent

# Budget Committee Members

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- CSEA Representatives
  - Ronnie Mayer
  - Nancy Heysham
  - Darleene Pullen
  - Tom Dumont
- LJEAs Representatives
  - Marikate Wissman
  - Patty Jacobsen
  - Shelly Pimper
  - Mary Jane Barger
- Parent Representative: Debbie Miyamoto
- Administrative Representatives
  - Principals: Liz Kaneshiro, Krista VanHoogmoed, Linda Takacs
  - Shawn Gatewood, Director of M&O
  - Dr. Karen Herbst, Director of Special Education
- Chair: Andrea Reynolds, CBO

# Recommended Budget Reductions

Part 1: Unanimous Consensus Items (in no order of preference)	2009/10 Budget Savings	Recom. by Budget Committee	Recom. by Supt.
Reduction of SESA positions due to 8 <sup>th</sup> grade graduation	\$60,000	Yes	Yes
Reduction of cost of Substitutes for teachers	\$67,000	Yes	Yes
Freeze Step, Column, Longevity (all employees)	\$273,935	Yes	Yes
Teachers	\$200,000		
Classified Employees	\$62,000		
Confidential Employees	\$1,000		
Supervisory and Classified & Certificated Administrators	\$10,935		
Reduction of Overall Teacher Salary	\$35,000	Yes	Yes

# Recommended Budget Reductions

Part 1: Unanimous Consensus Items (in no order of preference)	2009/10 Budget Savings	Recom. by Budget Committee	Recom. by Supt.
Eliminate substitute coverage for report cards (grades K and 3-6)	\$13,200	Yes	Yes
Eliminate speech consultants due to hired speech staff	\$59,000	Yes	Yes (\$44,000 added)
Shutdown schools from 6/20 to 8/8 to save utility costs	\$20,000	Yes	Yes
Eliminate Assistant to the Superintendent's Secretary position	\$22,000	Yes	Yes
Reduction of five nonpublic school students tuition costs due to 8 <sup>th</sup> grade promotion	\$140,000	Yes	Yes

# Recommended Budget Reductions

Part 1: Unanimous Consensus Items (in no order of preference)	2009/10 Budget Savings	Recom. by Budget Committee	Recom. by Supt.
Reduction of Rancho Principal from 12 months to 11 months	\$10,275	Yes	Yes
Summer savings program for electricity	\$5,000	Yes	Yes
Add cell towers at sites	TBD	Yes	No
Eliminate subs for night time custodians	\$10,000	Yes	Yes
Eliminate band at the elementary (6 <sup>th</sup> grade) level	\$19,500	Yes	Not in Part 1
Special education parents to transport their children who are currently bused	\$45,000	Yes	Yes

# Recommended Budget Reductions

Part 1: Unanimous Consensus Items (in no order of preference)	2009/10 Budget Savings	Recom. by Budget Committee	Recom. by Supt.
Requote on Health and Welfare benefits	\$30,000	Yes	Yes
Board Members voluntarily give up benefits or stipends	\$15,000	Yes	Not in Part 1
Increase staffing for Independent Study from 20:1 to 25:1	\$14,400	Yes	Yes
<b>Subtotal</b>		<b>\$839,310</b>	<b>\$848,810</b>

# Recommended Budget Reductions

Part 1: Unanimous Consensus Items (in no order of preference) Ongoing Budget Reductions (08/09)	2009/10 Budget Savings	Recom. by Budget Committee	Recom. by Supt.
Reduce Budget Code 5220 Travel and Conference	\$12,300	Yes	Yes
Reduce Budget Code 5800 Set aside for potential nonpublic school special education costs	\$150,000	Yes	Yes
Reduce Budget Code 5320 Legal, Audit, Election	\$100,000	Yes	Yes
Reduce Maintenance and Operations budgets	\$33,000	Yes	Yes
Reduce Fund 20 over two-year period 2009/10 and 2010/11 (set aside to begin meeting post-retirement costs)	\$100,000	Yes	Yes

# Recommended Budget Reductions

Part 1: Unanimous Consensus Items (in no order of preference) Ongoing Budget Reductions (08/09)	2009/10 Budget Savings	Recom. by Budget Committee	Recom. by Supt.
Reduce Budget Code 7142 (special education students attending county programs)	\$150,000	Yes	Yes
<b>Subtotal</b>		<b>\$545,300</b>	<b>\$545,300</b>
<b>Total Proposal #1</b>		<b>\$1,384,610</b>	<b>\$1,394,110</b>

# Recommended Budget Reductions

<b>Proposal #2 – Additional Reductions Proposed by the Budget Advisory Committee Superintendent Recommends Reductions to be Utilized Only if Necessary (shown in descending monetary value)</b>	<b>2009/10 Budget Savings</b>
Close an elementary school	\$400,000
Eliminate services to English Learner students	\$135,000
Two elementary school sites share one principal (amount includes salary, health benefits, and mandated costs)	\$120,000
Increase staffing ratio at Rancho-Starbuck from 28:1 to 30:1	\$100,800
Reduce Director of Special Education to 50 percent (amount includes salary, health benefits, and mandated costs)	\$71,537
Eliminate one District Grounds position (amount includes salary, health benefits, and mandated costs)	\$63,950
Elimination of one District transporter position (amount includes salary, health benefits, and mandated costs)	\$56,800

# Recommended Budget Reductions

<b>Proposal #2 – Additional Reductions Proposed by the Budget Advisory Committee Superintendent Recommends Reductions to be Utilized Only if Necessary (shown in descending monetary value)</b>	<b>2009/10 Budget Savings</b>
Reduce Director of Technology to 50 percent (amount includes salary, health benefits, and mandated costs)	\$51,000
Reduce IMC/GATE classified position from 8 hours to 3.5 hours (amount includes salary, health benefits, and mandated costs)	\$33,235
Reduce teacher lunch from 45 to 30 minutes (reduces noon duty costs)	\$33,000
Eliminate band at the elementary level (6 <sup>th</sup> grade)	\$19,500
Board Members voluntarily give up benefits or stipends	\$15,000
Eliminate Crossing Guard at Candlelight/First Avenue	\$7,500
Eliminate Superintendent's mileage allowance	\$6,000
<b>Total Proposal #2</b>	<b>\$1,108,322</b>

# Recommended Budget Reductions

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The following Best Practices are recommended by the Budget Advisory Committee and the Superintendent:

- Eliminate snacks and water at meetings
- Send home announcements with youngest child in family only
- Email forms, notices, menus
- Summer School waiver for serving Free/Reduced lunches
- No longer mail paychecks to Board Members or Substitutes
- Roving custodial crew for summer cleaning
- Students clean up after themselves

# Caveats to Recommendations

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- Utilize all categorical flexibility provided in the State and Federal budget prior to implementing any of the Part 1 or Part 2 items
- Utilize ongoing 2008/09 budget reductions implemented at Second Interim prior to implementing any of the Part 1 or Part 2 items

# Key Considerations in Decision-making

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- Will classroom instruction or student safety be affected?
- Does the item under consideration support District goals and philosophy?
- Is there demonstrated evidence of the program/service's cost-effectiveness and success?
- Can other positions/programs provide the services as/or more effectively?
- Is there an alternative funding source available?
- Does the item under consideration impact schools/sites with relative equity?
- Are the reductions, deferrals, and/or eliminations ongoing? (One-time funds can only be used once.)

# Summary of Superintendent's Recommendations

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Implement the following budget reductions for 2009/10:

1. Adopt the recommendations presented in Part 1 = \$1,394,110
2. Utilize categorical flexibility into General Fund at maximum level allowed
3. Utilize any new Federal funds received in the budget prior to implementing any of the Part 1 or Part 2 items

# Summary of Superintendent's Recommendations

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4. Continue budget reductions from 2008/09 in 2009/10
5. Implement Best Practices to eliminate waste
6. Through the above actions, if the District is able to balance the budget and maintain a 2% minimum reserve level in 2010/11, the first priority would be to restore step, column, and longevity for all employees

# Next Steps

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1. March 2, 2009 – Board approval of Superintendent's recommendations
2. March 16, 2009 – Presentation of the Second Interim Budget Report
3. May 19, 2009 – Special election on propositions related to the approved Budget
4. May 26, 2009 – Release of the Governor's May Revised Budget for 2009/10
5. June 15, 2009 – Board approval of the 2009/10 District Budget